



How Do I ... Use Off Campus Login

What is Off Campus Login?

Off campus login allows current Utica College students, faculty and staff to access online library resources from off campus.

Who can use Off Campus Login?

- Any current Utica College student, faculty or staff member with a valid Utica College Student or Faculty/Staff Account
- UC Student Accounts allow you to access [WebCT](#) (uticaonline), [UC WebMail](#), Novell (student lab and library computers), and the Wireless Network
 - If you need help with your UC Student Account, please use our Troubleshooting Off Campus Login guide

Why do I have to use Off Campus Login?

Some resources on the Internet are free. Most UC Library online resources are specialized and require that we maintain a paid subscription for their use. Off campus login allows the Library to make these online subscription resources available to all current UC students, faculty and staff with an Internet connection.

How does Off Campus Login work?

When you enter your UC Student Account username and password into Off Campus Login, the College's secure proxy server authenticates, or validates, that you are allowed to access UC Library's online subscription resources. The proxy server then passes you through an online subscription resources which identifies you as a UC Library patron.

How do I use Off Campus Login?

- Begin at the [UC Library](#) web page
- Select a resource from [Online Resources](#), the [E-Journal Portal](#) or the [Library Catalog](#)
- If you are off campus and the resource is a subscription service, you will be prompted to enter your UC Student Account username and password into Off Campus Login
 - If you need help with your UC Student Account username or password, please use our Troubleshooting Off Campus Login guide
- After you login you will be automatically taken to your selected resource

Do I have to login to Off Campus Login before I select an online resource?

No, not any longer. You will be prompted to use Off Campus Login after selecting an online resource from UC Library's [Online Resources](#), [E-Journal Portal](#) or [Library Catalog](#)



Frank E. Gannett Memorial Library

Why do I have to go through UC Library to access subscription online resources?

Databases, e-journals and other subscription online resources won't be able to recognize you as a UC Library user if you connect to them from Google (or any search result list), another library's website, or a bookmark. UC Library's [Online Resources](#), [E-Journal Portal](#) and [Library Catalog](#) prompt you to use Off Campus Login so that these subscription online resources can recognize and provide you access.

Why don't I have to use Off Campus Login when I'm on campus?

UC Library's online subscription resources are configured to recognize anyone coming from a specific IP address as a UC Library patron. Any computer that is connected to the UC network uses this IP address and will not prompt you to use Off Campus Login. The exception to this is laptops that access the Internet using the UC wireless network (see below for answer).

I'm using a laptop on campus and being asked to use Off Campus Login ... why?

Most laptops connect to the Internet using the UC wireless network. The UC wireless network may be used by anyone within range, not just current UC students, faculty and staff. Off campus login ensures that subscription online resources are accessed by current UC students, faculty and staff.

Need technical support using Off Campus Login?

Use our online [Troubleshooting Off Campus Login Guide](#) or call the uticaonline Help Desk: 1-866-264-1537 (24 hours a day, 7 days a week)

Need help with your research?

Please visit [UC Library's Research & Instruction](#) area for help with your research questions.