What is Pioneer Village?

The Office of Student Living & College Engagement is excited to announce the opening of our newest residence hall complex, Pioneer Village. This complex will feature three residence halls and will house 144 Utica College students. This complex is designed as an upperclassman residential community and will allow graduate students, seniors, and juniors to take part in the housing selection process for Pioneer Village. Within this booklet you will find important information about Pioneer Village and the Pioneer Village housing selection process.

You can direct any questions to Marissa Finch, Assistant Director for Student Living (mmfinch@utica.edu)
What is Pioneer Village?

**Bedroom Amenities:**
- Single bedrooms
- Double beds
- Built-in closet
- Desk with desk chair
- Dresser

**Apartment Amenities:**
- 4-person capacity
- All-Gender apartments
- Air conditioning
- Fully furnished living room & kitchen
- Full kitchen with stove
- In-apartment laundry facilities
- 2 full bathrooms

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**Room Rate:**

2019-2020 HOUSING PRICES, PER SEMESTER, PER STUDENT  
(NOTE: This figure is tentative and subject to change. Please use it only as a guide.)

$4,980

**Meal Plan Rate:**

2019-2020 PIONEER VILLAGE BLUE MEAL PLAN, PER SEMESTER, PER STUDENT  
(Note: This figure is tentative and subject to change. Please use it only as a guide.)

This is the base meal plan option. Please see the next page for more options.

$750

Tentative room and board total for Pioneer Village: $5,730 per semester  
2018-2019 room and board total for a single in Bell Hall: $6,064
Pioneer Village Meal Plan Options

As a resident of Pioneer Village you will be required to purchase an on-campus meal plan. Sodexo will be offering two meal plans specific to Pioneer Village residents as well as the meal plans that are open to all residential students. Residents who are selected to live in Pioneer Village will receive an email from the Office of Student Living & College Engagement about how to select their meal plan for the 2019-2020 academic year.

Pioneer Village Meal Plans (Residents will be mandated to select one of these at minimum)

Pioneer Village Blue Meal Plan:
- **Cost:** $750 per semester
- **What is included:** 90 meals (approximately one per day) and five guest passes per semester
  - These meals can be a combination of two options: eating in the Dining Commons or you can also pick up a "do-it-yourself" dinner kit from the Dining Commons to prepare a select dinner item for yourself in your apartment (more information on this will be made available at the beginning of the fall semester).
  - Unused meals carry over from the fall to spring semester, but at the end of the academic year any unused meals are forfeited.

Pioneer Village Orange Meal Plan:
- **Cost:** $1,500 per semester
- **What is included:** 185 meals (approximately two per day) and five guest passes per semester
  - These meals can be a combination of two options: eating in the Dining Commons or you can also pick up a "do-it-yourself" dinner kit from the Dining Commons to prepare a select dinner item for yourself in your apartment (more information on this will be made available at the beginning of the fall semester).
  - Unused meals carry over from the fall to spring semester, but at the end of the academic year any unused meals are forfeited.

Pioneer Village meal plans do not include any Declining Balance money.
- **How to add Declining Balance:** Money can be added through the Dining Services Office
- **Benefits of Using Declining Balance:**
  - Food items purchased on-campus will be tax exempt if using Declining Balance (all other transactions will include NYS Sales Tax).
  - Students do not need to carry cash or credit cards on campus to be able to make food purchases at all Dining Services locations.
  - Unused Declining Balance Dollars carry over from fall to spring semester, but at the end of the academic year any unused balance is forfeited.

Other Residential Meal Plan Options (Students can opt to pay more to select one of these meal plans)

Platinum Meal Plan:
- **Cost:** $3,255 per semester
- **What is included:** Unlimited meals in the Dining Commons and $200 in Declining Balance

Gold Meal Plan:
- **Cost:** $3,155 per semester
- **What is included:** Unlimited meals in the Dining Commons and $100 in Declining Balance

For more information on the campus dining options please contact Sodexo Dining Services by stopping by the Dining Commons, sending an email to dining@utica.edu, or by phone at (315)792-3178.
Priority Selection Requirements & Points Information

IN ORDER TO QUALIFY FOR PRIORITY SELECTION FOR PIONEER VILLAGE YOU MUST MEET THE FOLLOWING REQUIREMENTS:

**Priority Selection Requirements**

- You may apply as an individual or as a group of four.
- All parties must be considered a junior, senior, or graduate student based on academic standing (projected completion of 57 credits by the end of Spring 2019).
- All parties must have paid the $200 housing deposit to the Center for Student Success by March 15, 2019. Payment can be made via cash, check, or by credit card to the Center for Student Success. There will not be a housing deposit extension offered for Pioneer Village.
- All parties must have submitted their online housing agreements by March 15, 2019.
- All parties **MUST** be registered for 12 or more credits for the Fall 2019 semester by Friday, April 12, 2019. If you are not registered for 12 or more credits by this date you risk losing your housing assignment with Pioneer Village.
- You **MUST** purchase a residential meal plan. Meal plan options are listed on the previous page.
- You **CANNOT** have an Accounts Receivable (AR) Hold on your account—students who have an AR hold will not be able to participate in any phase of Housing Selection.

**Point System**

A group’s **TOTAL** points will be determined by combining all four participant’s **INDIVIDUAL** points. A person’s **INDIVIDUAL** points will be determined by the following formula:

**BASE POINTS:** Calculated by adding the total number of earned credits you are projected to have at the end of the Spring 2019 semester with your current class load (as reported by the Office of the Registrar).

- **Junior (57-86 Credits)** - 600 Points
- **Senior (87+ Credits)** - 800 Points
- **Graduate Student** - 1000 points

**NOTE:** Transfer credits must be accepted by the Office of the Registrar by February 28th in order to be factored into this Selection Process.

**BONUS POINTS:** These are points that will be given to individuals provided they meet the following eligibility requirements:

- **GPA:** Calculated by cumulative GPA at the end of the Fall 2018 semester. Points will be given depending on where your GPA falls in the following ranges:
  - 1.99 and Under - 0 bonus points
  - 2.00-2.49 - 5 bonus points
  - 2.50-2.99 - 10 bonus points
  - 3.00-3.39 - 15 bonus points
  - 3.40-4.00 - 20 bonus points

- **Semesters on Campus:** Calculated by the number of semesters you have lived on campus since enrolling at UC.
  - 10 bonus points for every semester

- **Conduct History:** Calculated by any sanctions you have received between March 2018 and March 2019.
  - **Level One:** You have not been sanctioned by any person or body of the UC conduct system. 20 bonus points
  - **Level Two:** You have been held responsible for a violation of the student code of conduct and been given a sanction limited to a formal reprimand and/or an educational task. 10 bonus points
  - **Level Three:** You have been held responsible for a violation of the student code of conduct and received a sanction of probation, restriction or relocation from a campus building, and/or restitution. 0 bonus points

- **Transfer Student Points:** Students who have transferred to UC earn 5 bonus points for every semester completed at another institution.

- **Alternative Fall Break:** Students who participated in the Alternative Fall Break program will earn 50 bonus points.

- **Ramada Hall Residents:** Students who were originally assigned to Ramada Hall for the Fall 2018 semester will earn 20 bonus points.

- **Housing Agreement Date:** Students may be rewarded additional points on a sliding scale based on the date of their completed Housing Agreement. 5-15 points
Application Process

IN ORDER TO QUALIFY FOR PRIORITY SELECTION FOR PIONEER VILLAGE YOU MUST COMPLETE ALL OF THE STEPS BELOW DURING THE DESIGNATED TIME FRAMES:

**Step 1: Housing Agreement**

- **Dates:** February 1, 2019 - March 15, 2019 at 11:59 PM
- **Link:** Found on the Utica College Student Living & College Engagement Website
- **Details:**
  - You must fill out your Housing Agreement on the Office of Student Living & College Engagement Website.
  - Once you have completed this form your points will automatically be tallied and you will be emailed your total points and a Housing ID number by March 22, 2019, if you qualify for Pioneer Village.

**Step 2: Application**

- **Dates:** March 25, 2019 - March 28, 2019 at 11:59 PM
- **Link:** Found on the Utica College Student Living & College Engagement Website
- **Details:**
  - You may apply as an individual or as a group of four.
  - To be eligible for a priority selection application all members of your party must have all steps on page four completed. If this is not the case you will be contacted by the Assistant Director for Student Living (Marissa Finch) on the status of your application.
  - Your name may appear on **only one** application.
  - If you are applying as a group of four, designate a group contact person for your group.
  - The group contact person is the only person who needs to fill out the housing application. This individual will need to have the Housing ID numbers for all four individuals.

**Step 3: Selection**

- **Date of Email to your Contact Person:** March 29, 2019
- **Pioneer Village Selection Day:** April 2, 2019
- **Location:** The Office of Student Living & College Engagement (Strebel 205/206)
- **Details:**
  - Based on your group's total points you will be assigned a selection time on the date listed above. This time will be emailed to the group contact person's Utica College email address.
  - All members of the group must be prepared to sign into a **specific** bedroom in the apartment. This **must be the room you intend to live in** for the Fall 2019 semester.
  - **NOTE:** If your designated group contact person cannot select at your assigned time, a Housing Proxy can be granted by emailing the Assistant Director for Student Living, Marissa Finch, at mmfinch@utica.edu. **YOU SHOULD NOT MISS CLASS TO SELECT A ROOM!**
If you were unable to select a room

- The Office of Student Living & College Engagement will notify students if their individual or group point totals will not be high enough to secure a room for the specific room type they have applied for.
- If this is the case, you will be participating in the normal housing selection process in April.
- More information on how to reapply for housing will be distributed to those groups or individuals who fall into this category.

Housing Policies

BASE POINT MODIFICATIONS: The Office of Student Living & College Engagement recognizes that there are some students who enter UC attached to a certain class cohort, but whose age or other attributes more appropriately place them with other class cohorts — particularly within the Housing Selection Process.

Non-traditionally-aged first-year students (determined by the age of the student at the time of their first full-time enrollment semester at UC). This is defined by a student’s age that is 18 months or more older than the universally accepted age range of specific class years. For example, a first-year student’s age range is generally considered to be 18-19 years old; thus, a student who enters UC as a 20-21 year old first-year student is considered a non-traditionally-aged first-year student.

In order to respond in a fair and equitable manner students may contact the Office of Student Living & College Engagement and submit a request in writing asking for a modification of their base points. Base point modification requests are due to Marissa Finch, Assistant Director for Student Living, by March 22, 2019, at 5pm. Students whose request for base point modifications are granted will have their base points adjusted to the next level up from their official class year.

If you believe that you are eligible for such a modification please email a request to have your base points adjusted to Marissa Finch at mmfinch@utica.edu by March 22, 2019. This request should clearly state how you believe you meet the above criteria.

MEDICAL SINGLE REQUESTS: Any student who believes they need a single for current or long-term medical issues should contact Utica College’s Health Center no later than March 1, 2019, at 5pm with their request. All requests will require supporting documentation from a physician.

HOUSING RELEASES: Once a student fulfills the two-year residency requirement, they are free to make a decision about whether or not they would like to live on campus for the next year. If students are looking into off-campus housing but want to keep their options open, we encourage them to go through the housing process. Those students have until June 1, 2019, at 11:59pm to request a release and a refund of their housing deposit. As of June 2, 2019, your housing agreement is binding for the entire academic year.