

Utica University Office of Student Living and Campus Engagement

**Housing Selection 2023-2024
Frequently Asked Questions**



**Office Location: Strebel 206
Phone Number: 315-792-3285**

Question 1: What is the Housing Agreement?

- ▶ The student **housing agreement** is a binding year-long agreement between the student and the University.
- ▶ The agreement outlines your rights as a residential student as well as the policies and procedures expected of you by the Office of Student Living & Campus Engagement.
- ▶ When you sign the housing agreement before selection day, you are committed to living in the residence halls until the end of the academic year that you are signing the agreement for.
- ▶ In the case of unusual or extenuating medical or financial circumstances, requests for early termination of the housing agreement can be submitted through the Housing Release Application found on the Student Living Website.

Question 2: Does Utica have a housing requirement?

- ▶ All students are required to live in University residence halls for their first two years at Utica University unless residing at home with their parents or legal guardians who live within a 30-mile radius, they are a transfer student who has lived on campus for two years at another institution (or an equivalence between previous institution and UC), or they will be 21 by August 1 (applicable during the summer prior to the first day of classes for the fall term for incoming first-year or transfer students only).

Question 3: Are there exceptions to the housing requirement?

- ▶ In rare situations students are released from the two-year housing requirement due to medical and/or financial reasons.
- ▶ In order to be considered for release from the on-campus living requirement, you must submit your request in through the Housing Release Application found on the Student Living Website on or before April 1, 2023.
- ▶ Students who choose not to participate in Housing Selection, but fall under the requirement, will be placed in campus housing where space is available. These assignments will be made after the traditional selection process and students will be responsible for the room and board charges associated with this assignment.

Question 4: What if you are a Junior, Senior, or Graduate Student who is looking at off-campus options?

- ▶ Once a student fulfills the two-year residency requirement, they are free to make a decision about whether or not they would like to live on campus for the next year.
- ▶ If students are looking into off-campus housing but want to keep their options open, we encourage them to go through the housing process.
- ▶ Those students have until June 1st, 2023 at 11:59 PM to request a release and a refund of their housing deposit. As of June 2nd, your housing agreement is binding for the entire academic year.

Question 5: What do I do if I believe I need a housing accommodation?

- ▶ Any student who believes they need a housing accommodation due significant, documented medical disability, including short-term injuries, should contact the Office of Learning Services no later than April 1, 2023 at 5 PM with their request. All requests will require documentation from a physician and will be reviewed by the Housing Accommodations Committee.

Question 6: What if a vacancy occurs in my housing assignment over summer break?

- ▶ It is the policy of the Office of Student Living & Campus Engagement that should a vacancy occur in your room, apartment, suite, or cluster between the end of the Spring 2023 and beginning of the Fall 2023 semester, someone will be administratively assigned to that space. If the occupants of the space have someone in mind that they would like to request be moved into the vacancy they should contact Lauren Waszkiewicz (lecranda@utica.edu) immediately.