Utica College Office of Student Living & College Engagement

Residence Hall Fire Safety Policies

* Lighting
* Halogen lamps are prohibited
* All lamps must be equipped with proper lamp shades and light bulbs with the appropriate wattage for the fixture
* String lights of no more than 1 strand are allowed. However, if multiple strands are plugged in together or other items are plugged into the lights, it is considered the same as an extension cord and is therefore prohibited
* Extension Cords, Surge Protectors, etc.
	+ Extension cords are prohibited
	+ Multi-plug and cube adaptors are prohibited
	+ Power strips must be surge protected and cannot be plugged into one another (piggybacking)
* Tapestries and Posters
	+ Hanging fabrics require application of fire retardant by an Area Coordinator
	+ No draperies, tapestries, or any other decorative materials should hang from ceilings
	+ Doors and walls should not have more than 50% of the wall or door area covered with combustible decorative material such as posters, pictures, fabrics
	+ Doors cannot be wrapped entirely with wrapping paper
* Open Flames/Appliances
	+ Candles, incense, and similar open flame-producing items are not allowed in campus residence halls
	+ Smoking is prohibited in the residence halls
	+ Cooking or cooking appliances are prohibited in residence hall rooms and common areas. Some examples are hot plates, toasters, toaster ovens, rice cookers and grills
* Trash & Storage
	+ No excessive accumulations of trash, rubbish or combustible waste materials shall be allowed
	+ Storage shall be maintained 2 feet or more below the ceiling
* Exit Routes
	+ Personal items should not be blocking the doorway of room
	+ Personal items (trash, shoes etc.) or furnishings should not be stored in corridors or any exit path
	+ Doors should be able to open easily and fully with no obstructions
* Fire/Sprinkler System
	+ It is prohibited for anyone to tamper with, remove, or disturb any fire protection system or component.
	+ Nothing is to be hung from a sprinkler pipe, head, or protective cage including clothes hangers, towels, wires, plants, air fresheners, etc.