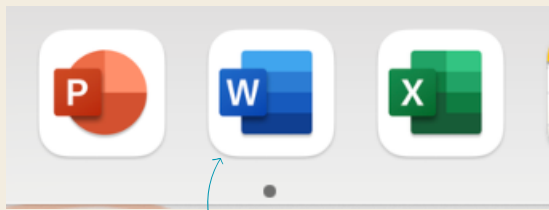


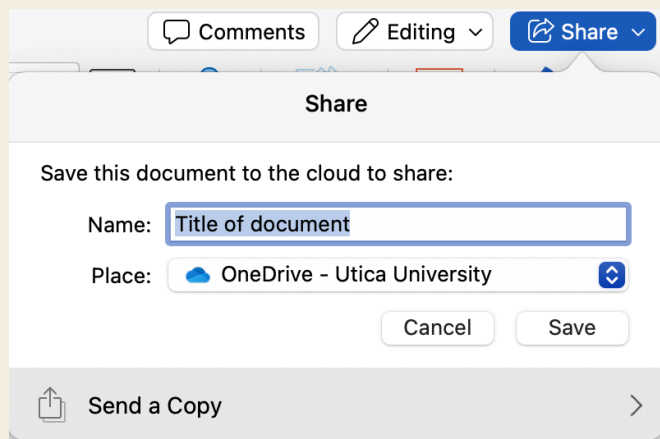
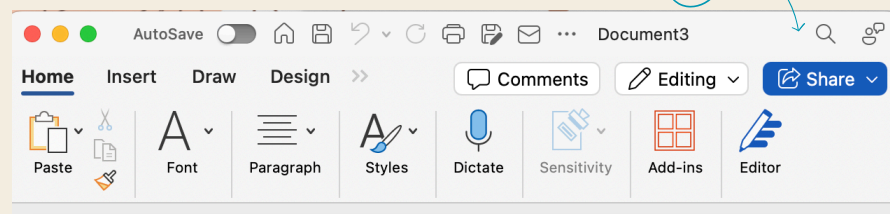
# Sharing A Document

Sharing a document  
is possible through  
Microsoft Word!  
Here's how:



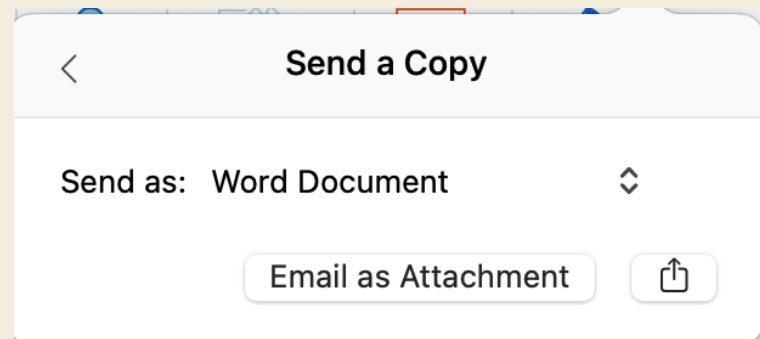
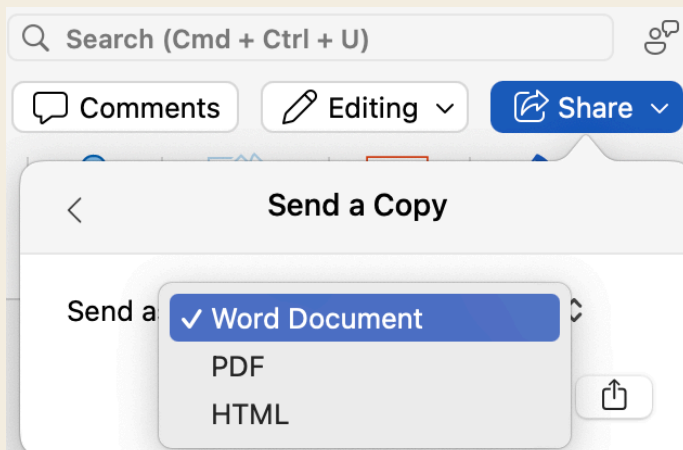
**Step One** - Open Microsoft Word

**Step Two** - Click "Share"



**Step Three** - Make sure your  
document is titled and press  
"Send a copy"

**Step Four** - Choose how you want to  
send your document



**Step Five** - Email as attachment!