Dear Student,

Hello again! Hope you’ve had a great Spring. As you know, July Orientation is coming up fast. Here are a couple of important things to remember before then:

Register now – We’re looking forward to seeing you on campus this July! Please reserve your place now. Just:

• Go to www.utica.edu/orientation
• Click on the “Orientation Registration” link in the left column
• Complete and submit the registration form

Come prepared – You’ll be staying overnight for Orientation, so remember to bring:

• Comfortable clothing and shoes
• Sleeping bag and/or sheets, blanket, pillow, and towel
• Toiletries

This newsletter is to help guide you to all the information you will need to prepare for the Fall semester, and to introduce you to a few familiar faces who will be happy to assist you when you arrive on campus.

As always, if you have questions about anything, just contact us at 315-792-3032 or orientation@utica.edu. Looking forward to seeing you at July Orientation. It’s going to be a great time!

Best,

Courtney Witherspoon
Interim Coordinator of Orientation
This year’s orientation is all about helping you realize success as a UC student. We’ve got a full program in store for you, and it’s sizzling hot!

Everywhere you look at UC, you’ll find limitless opportunities for growth and discovery, both inside the classroom and out. The possibilities are endless at UC – from study abroad to Greek Life, from intramurals to intercollegiate athletics, from student research symposiums to opportunities to present at national conferences!

**TRANSFERS ORIENTATION**

Orientation isn’t just for freshman residential students. We offer a program specifically designed to address the needs of transfer students from your first day on campus.

At Transfer Orientation, you’ll meet other incoming transfer students and talk with current UC students and administrators. You’ll have time to take care of important business, like visiting Student Financial Services, working with Academic Advising, and getting your student I.D. and parking permit. But just as importantly, you’ll discover what a great place Utica College truly is for transfer students!

Transfer Orientation is Wednesday, June 29.
Register now at www.utica.edu/orientation

**NEED A HAND?**

IITS Can Help!

The ResNet office is a branch of IITS and assists with any network related problems in the residence halls. If you have questions about what to bring to campus or if you would like to get suggestions about what computer hardware to purchase before you arrive, please visit the ResNet web site www.utica.edu/resnet. This site also has information regarding gaming console support (PS3, Xbox, and Wii) and gaming servers UC operates.

Also, check out our new student FAQ page at www.utica.edu/ITinfo. This page should help answer the majority of questions you may have and, if it does not, we’ll be happy to help. We welcome you to take advantage of all of the different ways that IITS can assist you. We are here to make sure you have the best experience possible.

Have a great Orientation!

Mike Clapsadl
Coordinator of Computer User Services
Office of Integrated Information Technology Services (IITS)

**ORIENTATION 2011 - SIZZLING WITH SUCCESS**

If you haven’t already done so, it’s important to take the following steps before you go to Summer Orientation:

1. Register for Summer Orientation
2. Set up your computer user name and password
3. Check your UC email account

You can accomplish all of these things, and plus learn more about getting started at UC at www.utica.edu/enroll.

**FRIENDLY REMINDERS**

Annual Parent
Dinner during Orientation

Keep an eye out for more information about this great annual event!
Before you get started at UC, please be sure to do the following:

1. If you have not done so already, complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov so that we can complete your student aid package.
2. Complete the Student Financial Services Consent Form at www.utica.edu/consent.

For more information: Please visit www.utica.edu/sfs or call us at (315) 792-3179. You can also email Student Financial Services at sfs@utica.edu.

Interested in working on campus?

Contact the Office of Student Employment! You can make the process faster and easier by bringing the following:

- 2 forms of I.D. – Please bring original documentation, such as your birth certificate, social security card, driver’s license, or passport. (We cannot process your application without original documents.)
- Employment Forms – These include UC Student Employment Application, W-4 form, and the NYS IT-2104 form, all of which you can print/download at www.utica.edu/studentemployment.

We also strongly suggest that you set up direct deposit for your student paycheck. All you need is the form from www.utica.edu/studentemployment and a voided check. (If you don’t have a checking account, consider opening one before you come to campus.)

Please stop by and visit us. Student Employment is on the second floor of Addison Miller White Hall, in room 250. In the meantime, if you have questions, contact us at 315-792-3353 or resullivan@utica.edu.

We look forward to assisting you!

Rebecca Sullivan, Student Employment Coordinator

Complete Your Health Form

Please print the Health Form at www.utica.edu/health (find the link that reads “Health Form”), complete it, and return it with your physical exam and immunization records by August 1:

- **BY MAIL:**
  Utica College Health Center
  1600 Burstone Road, Utica, NY 13502

- **BY FAX:**
  (315) 792-3700

Enroll In / Waive Health Insurance

All full-time UC students are charged for the College’s student health insurance policy, which provides year-round coverage on campus and off. Starting June 20, you will be able to go online to either:

- enroll in the UC Student Health Insurance plan, or
- waive coverage (if you prefer to stay on another plan) and have the charge removed from your tuition bill

Please look for a special mailing about health insurance that will include further instructions.

For more information: Please visit www.utica.edu/health or contact us at (315) 792-3094. Email questions to studenthealthcenter@utica.edu.

Julie Materwski,
Director of the Student Health Center
PREPARE FOR REGISTRATION

Here’s how it works:
1. Go To www.utica.edu/preregistration
2. Print and Review Your Class “Template”
   Before you register, you need to look at the template of first-semester classes for your specific major. (If you don’t have a major, there’s an option for “undeclared”)
   Please print this and look it over carefully.
3. Click on the link “Guide to Student Advising” to find information on Core classes and course selection.
4. For information on how to register via Banner Web, click on “Web Registration Instructions” for step-by-step written instructions, or “Web Registration Tutorial” for a flash video.
   Your Personal Identification Number (PIN) is 201180
If you need help with preparing for registration, contact any of the Academic Coaching Experts (ACES): Lauryn Davis (315) 223-2598, Paul Boulanger - (315) 223-2599, or
Courtney Witherspoon - (315) 223-2498.
   Please Note: All first-year students and transfer students with less than 24 credit hours need to take the math placement exam. This should be completed prior to Summer Orientation. Information about this exam will be sent to your Utica College email address.

LEARNING SERVICES

The Office of Learning Services provides advisement, advocacy, and academic support to students who identify themselves as having a disability and to students who are experiencing academic difficulties.

Students who chose not to disclose their disability during the admissions process are strongly advised to contact the Office of Learning Services as soon as they have been accepted and have decided to attend Utica College. Students will need to submit the requested documentation in a timely fashion if they plan to request accommodations. This contact will also allow the staff of the Office of Learning Services to work with the student and to answer any questions that the student might have.

For general information, contact:
Kateri Henkel, Director of Learning Services
khenkel@utica.edu
Judy C. Borner, Learning Specialist
jcborner@utica.edu

Office
Office of Learning Services
109 Hubbard Hall
1600 Burrstone Road
Utica, N.Y. 13502
(315) 792-3032
www.utica.edu/learningservices

RESIDENCE LIFE

If you’re planning to live on the UC campus, please take the following steps:

Housing deposits need to be paid by July 1st. If you have completed all of the steps below you will receive your housing assignment in early August.

1. Complete and submit the housing contract and residence information form at www.utica.edu/reslifefoms
2. Find the right roommates by creating a MooseMatch profile at www.utica.edu/moosematch
3. Get information about meal plans, dining options, and more at www.uticadiningservices.com

For more information:
Please visit www.utica.edu/reslife or contact us at (315) 792-3285.
A FEW MORE FUN FACTS WHILE WE’RE AT IT...

• **World Class:** Study abroad at UC and choose from exciting learning experiences in Europe, Asia, and South America.

• **Great Outdoors:** UC is within easy driving distance of the Adirondack park, America’s largest wilderness area east of the Mississippi, with more than 3,000 lakes and ponds, 2,000 miles of hiking trails, and beautiful mountain landscapes.

• **Big Names:** In recent years, UC has hosted appearances by major figures in public life, including prominent journalists and two presidential candidates.