Office of Student Living and Campus Engagement
Prohibited Items List and Fire Safety Policies

Prohibited Items:
- Any item hanging from the ceiling
- Hot plates, heating coils, electric frying pans, broilers, griddles, rice cookers, toasters, toaster ovens, and other open-coil cooking appliances. This list is not all-inclusive. Please inquire with Area Coordinator before bringing any appliances.
- Incense and incense burners
- Halogen lamps, heat lamps, salt lamps, lava lamps, multi-bulb lamps
- Candles and other open-flame items
- Fireworks or other explosives
- Gasoline, kerosene, or other flammable liquids including personal lighters
- Tapestries, curtains, jerseys, or any other fabric hung up on the walls without expressed approval from the Area Coordinator based on completion of registration of said item
- Smoking paraphernalia, including but not limited to, hookahs, bongs, pipes, etc.
- Extension cords
- Cinder blocks are not allowed in the residence halls.
- Air conditioning and/or heating units are not allowed in the residence halls.
- Wi-Fi routers and Wi-Fi printers are not allowed in the residence halls.

Additional Policies:
- String lights are allowed but can only total 1 strand per room and must be plugged in directly to an outlet and must not have anything else plugged into them.
- Battery-operated string lights and LED lights are permitted only if they follow the other policies.
- Multi-plug, cube adaptors, and power strips must be surge protected in order to be permitted. They must have a light and/or switch indicator which shows they are surge protected. These items cannot be plugged into one another (piggybacking).
- Nothing may be hung from the ceiling nor the fire equipment.
- Wall or door décor must not exceed 50% of the surface area.
- Doors cannot be entirely wrapped in wrapping paper, fabric, or paper products.
- Residents may not hang their own curtains or other materials over windows.
- There must be nothing hung within 18 inches of the ceiling.
- Storage shall be maintained 2 feet or more below the ceiling.
- Nothing can impede the flow of the sprinklers should they need to activate (leave a 24 inch space around all sprinklers).
- Microwaves, coffee pots, and kettles with an automatic shutoff are permitted.
- Items may not be placed on the vent of the heater.
- Any heat-producing item (hair straightener, kettle, etc) must be unplugged when not in use.
- Residents must report any electrical occurrences within the room immediately to campus safety (including, but not limited to, sparking outlet, smoking outlets, power surges).
- Residents must not tamper with or cover smoke detectors, sprinklers, or fire extinguishers.
- All buildings are non-smoking, including e-cigarettes, vaporizers, or other electronic smoking devices.
- Personal items should not be blocking the doorway, the hallway, or the exit path of any room.
- All individuals must exit the building immediately in the event of a fire alarm sounding.
- No excessive accumulations of trash, rubbish, or combustible waste materials shall be allowed.
Alumni Hall and Pioneer Village Exceptions

These buildings have specific exceptions to the policies listed on the page prior. Please see the sections below for specific information that applies to these residence halls only.

Alumni Hall:
All policies listed on the page above are in effect for Alumni Hall with the exceptions listed below:

- All cooking must be done in the kitchen area.
- All appliances must be plugged directly into the wall outlet.
- All appliances must be UL or ETL rated with an automatic shut-off.
- Students are permitted to have a total of 4 table-top appliances (small electrical appliances that must be plugged into an electrical outlet to work - blender, toaster, crockpot, griddle, etc.).
- Staff members reserve the right to remove any appliances that are deemed a health and safety concern.
- To prevent fires and pests, appropriate cleaning measures must be taken by students including trash removal and proper cleaning of all appliances, dishes, cookware, and surfaces.

Pioneer Village:
All policies listed on the page above are in effect for Pioneer Village with the exceptions listed below:

- All cooking must be done in the kitchen area.
- There should be 6 inches of cleared space on either side of the stove top.
- The stove top and oven are to be used for cooking food only. They are not to be used to heat an apartment under any circumstances.
  - If there are any issues with the apartment heating or air conditioning system, a residence hall work request should be submitted to the Area Coordinator.
- All appliances must be plugged directly into the wall outlet.
- All appliances must be UL or ETL rated with an automatic shut-off.
- Students are permitted to have a total of 4 table-top appliances (small electrical appliances that must be plugged into an electrical outlet to work - blender, toaster, crockpot, griddle, etc.).
- Staff members reserve the right to remove any appliances that are deemed a health and safety concern.
- To prevent fires and pests, appropriate cleaning measures must be taken by students including trash removal and proper cleaning of all appliances, dishes, cookware, and surfaces.

Questions about the residence hall health and fire safety policies?

Please email Lauren Waszkiewicz
Assistant Director of Housing Operations
lecranda@utica.edu