Welcome to the  
Francis A. Wilcox  
Intercultural & Student Organization Center  
Kitchen!

❖ Food
• Bring your own food and supplies. Do not eat, drink, or use anything in the kitchen that does not belong to you.
• Label anything that you plan to leave in the fridge, unless you want to leave it for anyone’s consumption.

❖ Cleaning
• Make sure to wipe down the microwave and fridge or freezer if you spill any food.
• Dish soap and sponge and other cleaning supplies are available for use.
• Clean all dishes.
• Wipe down tables and countertops.
• Throw away all trash and recyclables in the appropriate bins.
• If you eat in the lobby, make sure the area is clean when you leave.
• If at any time you make a mess that you cannot clean, contact Facilities at 315-792-3191.

❖ Safety
• The fire extinguisher is located on the wall when entering the kitchen.
• A grease fire can be put out with baking soda. Do not use water!
• Campus safety can be reached at 315-792-3046.

❖ Before you go
• Close the kitchen door and ensure it is locked.
• If you have turned on the fireplace or TV, please shut it off before you leave.