

Welcome to the Francis A. Wilcox Intercultural & Student Organization Center!

❖ **Reserving the space**

- Reservations are limited to student clubs or organizations and multicultural-related events on a first come, first serve basis.
- Meeting rooms are not required to be reserved.
- Please make note of the Meditation and All Denomination Prayer Room schedule. To limit noise disturbances, reservations in the Wilcox Lounge are not permitted during designated prayer and meditation hours.
- **Student clubs and organizations reservations:** Please utilize PioHub or contact Jason Francey, Assistant Director of College Engagement, at jrfrance@utica.edu
- **Faculty/staff reservations:** Please utilize EMS or contact Nina Nguyen, DE&I and Student Transitions Project Manager/Senior Administrative Assistant, at nanguyen@utica.edu

❖ **Please remember**

- To be mindful and respectful of the shared space.
- If you have turned on the fireplace or TV, please shut it off before you go.

❖ **Supplies**

- A portable whiteboard is available in the kitchen, you are welcome to move it as you please, but please erase the board and return it to the kitchen when you are done.
- If you need expo markers and erasers, please contact Meghan Jordan at mejordan@utica.edu or 315-792-3015.

Meditation and All Denomination Prayer Room		
Weekly Schedule		
Sundays	12pm-2pm & 4pm-6pm	Reserved for prayer and meditation individual and *religious group sessions <u>No disturbances allowed</u> (no reservations in Wilcox Lounge are permitted)
Monday		
Tuesday		
Wednesdays	Open for Wilcox Lounge Reservations	
Thursdays		
Fridays		
Saturdays		

Meditation and All Denomination Prayer Room	
Sunday Schedule	
8:00 AM - 9:00 AM	Individual Session
9:00 AM - 10:00 AM	
10:00 AM - 11:00 AM	Group Session
11:00 AM - 12:00 PM	
12:00 PM - 1:00 PM	Individual Session <i>*(Religious groups may reserve)</i>
1:00 PM - 2:00 PM	
2:00 PM - 3:00 PM	Group Session
3:00 PM - 4:00 PM	
4:00 PM - 5:00 PM	Individual Session <i>*(Religious groups may reserve)</i>
5:00 PM - 6:00 PM	
6:00 PM - 7:00 PM	Group Session
7:00 PM - 8:00 PM	