

Office of Student Living and College Engagement

Prohibited Items List and Policies

Prohibited Items:

- Any item hanging from the ceiling
- Hot plates, heating coils, electric frying pans, broilers, griddles, rice cookers, toasters, toaster ovens, and other open-coil cooking appliances. This list is not all-inclusive. Please inquire with Area Coordinator before bringing any appliances.
- Incense and incense burners
- Halogen lamps/Heat lamps
- Candles and other open-flame items
- Fireworks or other explosives
- Gasoline, kerosene, or other flammable liquids
- Tapestries, curtains, jerseys, or any other fabric hung up on the walls without expressed approval from the Area Coordinator based on completion of registration of said item
- Smoking paraphernalia, including but not limited to, hookahs, bongos, pipes, etc.
- Extension cords
- Multi-plug and cube adaptors
- Power strips must be surge protected and cannot be plugged into one another (piggybacking)

Additional Policies:

- String lights are allowed but can only total 1 strand per room and must be plugged in directly to an outlet and must not have anything else plugged into them.
- Nothing may be hung from the ceiling nor the fire equipment.
- Wall or door décor must not exceed 50% of the surface area.
- Doors cannot be entirely wrapped in wrapping paper or paper products.
- Residents may not hang their own curtains or other materials over windows.
- There must be nothing hung within 18 inches of the ceiling.
- Storage shall be maintained 2 feet or more below the ceiling.
- Nothing can impede the flow of the sprinklers should they need to activate (leave a 24 inch space around all sprinklers).
- Microwaves and coffee pots with an automatic shutoff are allowed.
- Items may not be placed on the vent of the heater.
- Residents must report any electrical occurrences within the room immediately to campus safety (including, but not limited to, sparking outlet, smoking outlets, power surges).
- Residents must not tamper with or cover smoke detectors, sprinklers, or fire extinguishers.
- All buildings are non-smoking, including e-cigarettes, vaporizers, or other electronic smoking devices.
- Personal items should not be blocking the doorway, the hallway, or the exit path of any room.
- All individuals must exit the building immediately in the event of a fire alarm sounding.
- No excessive accumulations of trash, rubbish, or combustible waste materials shall be allowed.
- Cinder blocks are not allowed in the residence halls.
- Air conditioning and/or heating units are not allowed in the residence halls.
- Wi-Fi routers and Wi-Fi printers are not allowed in the residence halls.

Alumni Hall and Pioneer Village have exceptions to the fire safety policies listed on the page before. Please see the sections below for specific information that applies to these residence halls only.

Alumni Hall:

- All policies listed on the page above and the page below are in effect for Alumni Hall with the exceptions listed below:
 - All cooking must be done in the kitchen area.
 - All appliances must be plugged directly into the wall outlet.
 - All appliances must be UL or ETL rated with an automatic shut-off.
 - Students are permitted to have a total of 4 table-top appliances (small electrical appliances that must be plugged into an electrical outlet to work - blender, toaster, crockpot, electric griddle, etc.). Staff members reserve the right to remove any appliances that are deemed a health and safety concern.

Pioneer Village:

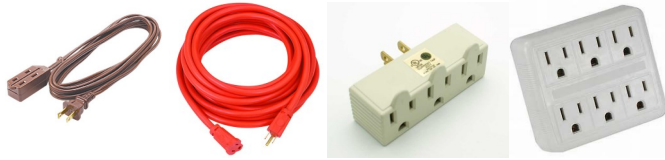
- All policies listed on the page above and the page below are in effect for Pioneer Village with the exceptions listed below:
 - All cooking must be done in the kitchen area.
 - There should be 6 inches of cleared space on either side of the stove top.
 - The stove top and oven are to be used for cooking food only. They are not to be used to heat an apartment under any circumstances.
 - If there are any issues with the apartment heating or air conditioning system, a work order should be submitted to the Area Coordinator.
 - All appliances must be plugged directly into the wall outlet.
 - All appliances must be UL or ETL rated with an automatic shut-off.
 - Students are permitted to have a total of 4 table-top appliances (small electrical appliances that must be plugged into an electrical outlet to work - blender, toaster, crockpot, electric griddle, etc.). Staff members reserve the right to remove any appliances that are deemed a health and safety concern.

Questions about the residence hall fire safety policies? Please speak to your Area Coordinator or Marissa Finch (Director of Student Living).

Utica College Residence Hall Prohibited Items:

For more information, check out the [Office of Student Living and College Engagement Packing Guide](#)

Don't bring this...



Extension Cords and/or Outlet Splitters

Bring this instead...



Surge Protectors (Must Have an On/Off Switch!)



Candles, Incense Burners, Open Flames, Etc.



Air Freshener



George Forman Grills, Toasters, Hot Plates, Etc.



Microwave & pots/pans



Fish tanks with filters, Hermit Crabs, Hamsters, Etc.



Fish in a 10 Gallon Fish Tank



Hanging Lights, Lava Lamps, etc.

Metal Desk Lamp