"COMMUNITY ENGAGEMENT"
DEVELOP AFFINITY TO THE UTICA COMMUNITY
- Meet your career coach and create your career development plan
- Draft your professional resume and have it reviewed
- Complete self-assessments to identify your personal values, interests, and strengths
- Get involved with campus organizations and activities
- Log in to Handshake and build your profile
- Explore part-time jobs or volunteer opportunities on or off campus
- Reference "What can I do with a major in" and other resource guides to identify career paths

"Pursuit of Knowledge"
KNOW THYSELF
- Attend workshops and networking nights along with the career fair
- Explore opportunities such as study abroad, volunteering, and research
- Schedule a mock interview with your career coach
- Create a LinkedIn profile and build your online brand
- Research certifications, associations, or trainings for your career path
- Prospect the job market for roles of interest
- Join the career mentor program
- Execute informational interviews and seek mentorship from professionals in your industry

"Diversity of Experience"
DEFINE YOUR EXPERIENCE BY ITS UNIQUENESS AND VALUE
- Set career goals and identify steps to get there
- Work with your success coach to identify elective courses and minors to enhance your skillset
- Familiarize yourself with requirements for job or graduate school searches
- Visit the career closet to prepare for interviewing
- Update your resume, draft a cover letter, and continue with interview prep
- Continue attending career development events and the career fair
- Pursue additional internship opportunities
- Research the job environment to make an informed decision

"Continuous Pursuit of Excellence"
NEVER STAND STILL
- Apply for jobs and keep track of your applications
- Polish your resume, cover letter, and online presence to be employer ready
- Meet with your career coach to navigate the job offer
- Develop your personal pitch to present to employers
- Obtain 3 positive references to speak on your behalf (professional, academic, and personal)
- Prepare thank you notes for your references and those who interview you
- Celebrate yourself!

UTICA COLLEGE CENTER FOR CAREER READINESS