Lobbying Request Form

Name: _____________________________________________ Date: ___________

Name of elected or appointed state or local official to meet:
___________________________________________________ ____________________

Meeting date: ______________________________________ ____ Time: ___________

Briefly describe the purpose of the meeting and the intended outcome:

________________________________________________________________________

Approved by: ______________________________________________ Date: __________

Directions: Complete this form, or provide the information requested in an e-mail, and submit it to the Vice President for Institutional Advancement.