How to be a Successful Graduate Student

The start of the new academic year is upon us and you may be wondering how you can do your best and be successful. Success has different requirements depending on the area from professional, personal, and academic. Grad Connect has compiled a wealth of suggestions for success into five foci: discipline, networking, flexibility, writing and publishing, and health.

Graduate students need to discipline themselves to work outside of class hours. When tackling big assignments, break them into pieces and focus on one at a time. This is a great tip for writing your thesis or capstone project so that the task seems less daunting. Practicing time management skills will help students to be disciplined and to prioritize tasks.

In many situations, flexibility is necessary from work, to home, to school, to personal life, particularly for the adult learner who often wears many hats. Flexibility in graduate school includes changing some of your ways. Expectations are higher and courses are tougher, so you may need to change your tactics.

Use your time in graduate school to find networking opportunities as they may not be as easy to come by later. Through networking you may make connections for a future thesis or capstone reader, content expert, professional opportunities, or publishing opportunities. Take advantage of your fellow students as many are professionals and have a wealth of knowledge to offer.

Publishing is a great opportunity to put your work out there and receive constructive criticism to help you become better. The work you do in graduate school may come in handy later, so keep it somewhere accessible. From day one, UC encourages students to begin thinking about their thesis or capstone project and use class assignments as pieces that can add to the thesis or capstone later.

Graduate school can be grueling and students need to keep a check on their health. The stress of graduate school has the potential to affect your physical, mental or emotional health. Keeping yourself healthy will help you to be able to do your best work. Try to eat a healthy diet, get regular exercise and carve out time for yourself.

Important Dates
Please note the upcoming deadlines:

**August 28** - Last day to add/drop 8 week D1 classes

**September 4** - Last day to add/drop 16 week classes

**September 16** - Book line of credit closes for 8 week classes

Google Email Introduces Inbox Tabs
You have probably noticed new tabs at the top of your UC email inbox. The new tabs include Primary, Social, Promotions, Updates, and Forums. Incoming emails will be sorted into these tabs based on what others commonly prefer. You can customize this to your own needs by dragging and dropping messages into the tabs you prefer and Google will learn your preferences. If you wish to turn off this feature, simply click on the gear icon (in the upper right hand corner of your inbox), choose settings, select the
Much more information about how to be a successful graduate student can be found online. Check out these links for more information:

http://chronicle.com/article/The-5-Virtues-of-Successful/5060/

http://www.scholarships.com/resources/after-college/graduate-and-professional-school/top-10-tips-for-surviving-graduate-school/

The Write Idea:
How to Cite a Quote within a Quote?

How to cite a source within a source? Ex: you quote a source that says "as Albert Einstein said..". Have you ever been on a roll writing a paper, inserting a quote only to realize your source is quoting another author? How do you still use this quote and still give proper credit in your citation to the authors? For example, you are copying a quote from a piece by Seidenberg and within that piece he quotes Coltheart. Do you cite Seidenberg, Coltheart, or both? Seidenberg is the author you were using when you stumbled upon the quote but Coltheart is the original author.

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