Does My Research Need IRB Approval?!

If you are conducting research that involves human subjects under the auspices of your role as a student, staff member, or faculty, the short answer is yes.

Federal regulations were implemented after Nazi medical war crimes and the syphilis study at Tuskegee brought to light harmful and deceptive research on unwilling and uninformed human subjects. The Institutional Review Board (IRB) is a college committee established under the federal regulations that protect the rights and welfare of all human subjects who volunteer to participate in research studies. The IRB oversees institutional compliance with all federal, state, and College guidelines relating to research involving human subjects and is responsible for reviewing all such research, ensuring the equitable selection of research subjects, that potential research-related risks are minimized, and that there is full disclosure so that volunteers can make an informed decision whether or not to participate.

The IRB understands that this process can sometimes seem overwhelming, which is why the submission, review, and approval processes were recently restructured. The IRB application is now online and goes through a screening process that often allows for a faster turn around time for approval. In addition there are many resources on campus that can assist students and faculty in completing the IRB application, including the IRB website; Dr. Robert Halliday, chair of the IRB; the Office of Graduate Studies, which has administrative responsibilities for the IRB; and your thesis/capstone project committee chair. The faculty and staff at Utica College are committed to student success and are here to help you get through the IRB process as quickly and seamlessly as possible.

New Information and Issue 7

Important Dates

Please note the upcoming deadlines:

October 1 - Last day to withdraw from a D1 class without academic penalty

October 8 - Autumn Break (no campus-based classes)

October 12-14 - Homecoming Weekend

October 15 - Deadline to apply for December 2012 degree

October 19 - Last day of D1 class

October 22 - First day of D2 class

October 24 - Last day to add/drop a D2 course

Why Get a Student ID?

Student discounts are offered at various different companies. You can get a
Resources Available Now!

Graduate school offers enough challenges as it is without also determining what else you need to do in order to get to graduation. The Office of Graduate Studies (OGS) spent this past summer working closely with administrators, faculty, and other students determining how Utica College can help graduate students "jump through the hoops" that are common to all graduate schools. Since there will always be "hoops," the goal is to make those "hoops" as big and stationary as possible rather than small, moving targets. Many resources have been gathered and/or created that will hopefully assist in making your graduate student experiences more enjoyable and less stressful.

Through OGS's website you will find links for topics such as Getting Started, Forms, Graduation Deadlines, and Getting to Graduation. The information contained on these pages will provide you with necessary information pertinent to all graduate students regardless of academic program. Such topics include exploring ANGEL, how to request a Leave of Absence if "life gets in the way" of your studies, important revised graduation deadlines, and applying for your degree. On the Getting to Graduation page you will notice resources for checking your degree evaluation, completing your thesis/capstone project (including a template!), and attending the annual commencement ceremony. Please note that the formatting and submission guidelines for theses and capstone projects have changed and are in effect starting this fall semester, so please read through this updated document carefully.

Through a link on the left navigation column, you will see an FAQs page. These are a compilation of questions that students have asked in the past. This page will be a continuous work in progress, and it is hoped that many of your questions will be answered here or throughout the OGS website. If you are unable to find an answer to your question, however, please contact OGS at 124 White Hall, (315) 792-3335, or ogs@utica.edu and the staff would be happy to assist you.

The Office of Graduate Studies is looking forward to a great fall semester and helping you all be successful graduate students!

Finding Theses/Capstone Projects in UC Library Database

Quick steps to finding UC theses and capstone projects in our library database:

Go to utica.edu/library
- click on the Find Books tab
- click on Advanced Search

• in the word or phrase box, enter a topical search term (e.g., a graduate program such as Physical Therapy or Economic Crime Management)

AND

• in the subject box,
opportunity to see what is new on the UC campus, such as the updated Laboratories, the beautifully renovated Library Concourse, and the colorful Romano Garden.

Homecoming Weekend is being held October 12-14, 2012. While some aspects of Homecoming are free to attend, certain activities have a fee and registration is requested for many of the events. For additional details and to register, please visit the Homecoming web page.

Click here to view the brochure!

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