



Office of Student Employment

Work Study Interview Template

We have provided some sample questions to use during your interview process with new work study students. Please contact the Office of Student Employment at 792-3353 with any questions.

- Please start by telling me a little about yourself?
- Why did you decide to come to Utica College?
- What interests you about our office and the services we provide?
- Use at least 3 words to describe yourself, and tell us how those qualities would make you a good fit for this position.

What is your favorite/least favorite thing about Utica College?

- What does great customer service mean to you?
- Tell me about a time you had to deal with someone that was irate, how did you handle this situation.
- Give an example of a time you went above and beyond, why did you do it?
- Not all parts of a job are fun or challenging. What tasks fall into this category for you and how do you motivate yourself to complete these tasks?
- What challenges might you face in this position?
- If I were to contact other faculty or staff, what would they say about you?
- What extracurricular activities are you involved in on-campus?
- Why should our office hire you?
- Do you have any questions for me?