

International Students

- International students may apply for a job 3 weeks after the employment application process begins. They do not qualify for FWS funding.
- Information required to fill out employment paperwork:
 - Passport and Visa
 - I-94 Admission number with the printout, which is found online at <https://i94.cbp.dhs.gov>
 - I-20
 - Social Security Number
 -
- Students Must:
 - Apply for employment position.
 - Be **accepted** by supervisor.
 - Go to the Office of International Education and report supervisor name so a Letter of Verification can be generated.
 - Obtain a Social Security Number, if student doesn't already have one.
 - Complete forms with a permanent USA address, if student doesn't have one, use the College's address (1600 Burrstone Road Utica, NY 13502)
 - Bring all completed forms, along with all required documents to Student Employment to be processed.