



Utica College Payment Guide Graduate Students FALL 2019

Utica College's Payment Plan for Ground Graduate students allows you to pre-register for Fall and pay your tuition in five (5) scheduled payments (see calendar below). **There is a \$75 fee to enroll in the Payment Plan.**

Fall 2019 Semester Dates			
Health Insurance Waiver opens	June 10	3 rd Installment due	September 1
1st Installment due	July 1	Deadline to Waive Health Insurance	September 15
Payment in Full Due	August 1	4 th Installment due	October 1
2 nd Installment due	August 1	5 th /Final Payment	November 1
Classes Begin	September 2	Spring Registration Begins	November 18
		Classes End	December 15

If payment in full is not made by **November 1, 2019**, you may be assessed a **\$50 late fee**. In addition, a hold may be placed on your account which may prevent you from registering for Spring 2020.

Set Up Your Payment Plan

If you wish to make a payment in full, enroll in the Payment Plan, or simply review your student account, please log in at <http://bannerweb.utica.edu> and choose the following menu links:

[Student Services](#) > [Student Account](#) > [Access My Account](#)

- If you elect to pay your balance in full, please click * [Make Payment](#).
- If you opt for the Payment Plan for the Fall 2019 Semester, please click * [Enroll in the Fall 2019 Graduate Campus Payment Plan](#). Please note, enrollment in the Fall Payment Plan opens on June 1, 2019.

***Our secure payment site CANNOT do automatic payments from your bank account nor your credit card. You must go into the payment site and initiate the payment each time. It will, however, give you the option to save your bank account or credit card information if you wish to do so.**

Health Insurance Waiver

All full-time students are required to carry Health Insurance. A charge of \$789.75* will be applied to your bill at the time of full-time registration. If you have private health insurance, and wish to waive the charge from your bill, you must log on to: <http://www.haylor.com/college/utica-college/>. **The waiver period opens on June 1, 2019 and the deadline to waive the charge is September 1, 2019.** Please note that information you provide regarding your insurance will be verified. Students who have been found to not have health insurance will automatically be re-enrolled in UC's Health Plan and will be charged accordingly.

**Health Insurance fee subject to change*

Opening a Book Line of Credit (BLOC)

You can request a Book Line of Credit beginning August 5 – September 16, 2019

To open a Book Line Of Credit (BLOC) for the semester you must have:

- filed a valid 2019-2020 FAFSA (www.fafsa.ed.gov)
- your Title IV authorization has been completed and accepted (www.utica.edu/titleIV)
- your financial aid package exceeds the amount of your outstanding charges
- completed the BLOC request (<http://bannerweb.utica.edu>)
- all verification requirements are complete

All books should be ordered for all sessions at the beginning of the semester.

If you have any questions please contact the Center for Student Success at 315-792-3179 and ask for your Financial Aid Counselor.

IMPORTANT

If you do not plan on attending the Fall 2019 semester please notify the Office of the Registrar at registrar@utica.edu and the Center for Student Success at sfs@utica.edu.