



## Utica College NEW Payment Guide FALL 2013 Enrollment

Utica College's Payment Plan for online students allows you to pre-register for all (D1, D2 and D3 – if applicable) of the upcoming semester and pay your tuition in four scheduled installments (see calendar below). There is no charge to enroll in the Payment Plan.

<b><u>Fall 2013 Semester</u></b>			
BLOC opens	July 29	3 <sup>rd</sup> Payment due	October 15
1 <sup>st</sup> Payment due	August 20	D1 Session ends	October 18
D1/D3 Session begins	August 26	D2 Session begins	October 21
BLOC closes	September 16	4 <sup>th</sup> /Final Payment due	November 15
2 <sup>nd</sup> Payment due	September 17	D2/D3 Sessions end	December 13

If any financial obligation is not complete by the 4<sup>th</sup>/Final Payment due date, you will be assessed a \$50 late fee.

### **Set Up Your Payment Plan**

If you wish to opt for the Payment Plan, make a payment, or simply review your student account, please log in at <http://bannerweb.utica.edu> and choose the following menu links:

[Student and Financial Aid](#) > [Student Account](#) > [Access My Account](#)

- If you opt for the Payment Plan for the Fall 2013 Semester, please click \*[Enroll in the Fall 2013 Payment Plan](#).
- If you choose to pay your balance in full, please click [Make Payment](#).

\*Our secure payment site will give you the option to save your bank or credit card information. If you choose to do so, an automatic payment from your bank or credit card will not occur. You must go into the payment site and initiate the payment each time.

### **Opening a Book Line of Credit (BLOC)**

You can open a Book Line Of Credit (BLOC) for the Fall semester if:

- you have filed a valid 2013-2014 FAFSA ([www.fafsa.gov](http://www.fafsa.gov))
- your Title IV authorization has been completed and accepted ([www.utica.edu/titleIV](http://www.utica.edu/titleIV))
- your financial aid package exceeds the amount of your outstanding charges
- you have completed and submitted the BLOC application ([www.utica.edu/sfsforms](http://www.utica.edu/sfsforms))

All books should be ordered for all sessions at the beginning of the Fall semester.

*If you have any questions please contact the Office of Student Financial Services at 315-792-3179 and ask for Anne or Caryn.*

### **IMPORTANT**

If you do not plan on attending the Fall 2013 semester please notify the Office of the Registrar at [registrar@utica.edu](mailto:registrar@utica.edu) and the Office of Student Financial Services at [sfs@utica.edu](mailto:sfs@utica.edu).