



## Application for Master of Science in Liberal Studies

Please indicate the area of study to which to you are applying:

- ☐ Humanities
- ☐ Social Sciences
- ☐ Natural Sciences and Mathematics

Graduate study may begin in any semester.

Please indicate which semester you are applying for:

- ☐ Fall
- ☐ Spring
- ☐ Summer

☐ Full-time ☐ Part-time

Applications must include:

- Official transcripts from all undergraduate and graduate institutions attended
- Two letters of recommendation
- Application fee of \$50
- Personal Essay: statement of goals
- The Miller Analogies Test may be required. See enclosed page.

You may download this application and return with a \$50 application fee (payable to Utica College) to:  
Graduate Studies Office, Utica College, 1600 Burrstone Road, Utica, New York 13502-4892

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### Personal Data

Name \_\_\_\_\_ Sex ☐ M ☐ F  
Last First M.I.

Former Last Name (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Telephone: Work \_\_\_\_\_

E-mail Address \_\_\_\_\_

Social Security Number \_\_\_\_\_ Birthdate \_\_\_\_\_

Citizenship ☐ US ☐ Permanent resident ☐ Other \_\_\_\_\_ ☐ Visa type \_\_\_\_\_

### The Following Item Is Optional:

How would you describe yourself?

- ☐ American Indian or Alaskan Native
  - ☐ Asian or Pacific Islander (including Indian subcontinent)
  - ☐ Black (non-Hispanic)
  - ☐ Hispanic (including Puerto Rican)
  - ☐ White, Anglo Caucasian (non-Hispanic)
  - ☐ Other (Specify) \_\_\_\_\_
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### Educational Experience

Please list the colleges or universities you have attended. List the most recent degree first.

| Name of College or University | Year(s) | Academic Major | Degree(s) Received |
|-------------------------------|---------|----------------|--------------------|
|                               |         |                |                    |
|                               |         |                |                    |
|                               |         |                |                    |
|                               |         |                |                    |
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### Work Experience

Please list the jobs you have held in the past seven years. List most recent employer first.

| Employer | Business Address<br>City/State/Zip | Approximate<br>Dates of<br>Employment | Position Title | Nature of Work |
|----------|------------------------------------|---------------------------------------|----------------|----------------|
|          |                                    |                                       |                |                |
|          |                                    |                                       |                |                |
|          |                                    |                                       |                |                |
|          |                                    |                                       |                |                |
|          |                                    |                                       |                |                |

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How did you first hear about graduate programs at Utica College?

- ☐ An employer      ☐ A mailing      ☐ Website  
☐ A Utica College alumnus      ☐ A colleague      ☐ Career Services at Utica College  
☐ A graduate school fair      ☐ gradschoools.com      ☐ Other\_\_\_\_\_

Would you like to receive information on financial aid?      ☐ Yes      ☐ No

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## PERSONAL Essay

## MASTER OF SCIENCE IN LIBERAL STUDIES AT UTICA COLLEGE

**Required of all Applicants.** Please submit a 250-500 word personal essay (you may attach a copy to this application) reflecting your academic interests and goals. Indicate why you are applying to the Masters in Liberal Studies Program and how your selected area of study will enable you to pursue your goals.

I understand that withholding information on this application or giving false information may make me ineligible for admission to the College or subject to dismissal. With this in mind, I certify that these statements are correct and complete.

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*signature*

*date*

*Please note: Once application materials have been submitted to Utica College, they cannot be returned to the applicant.*

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**RECOMMENDATION FORM****MASTER OF SCIENCE IN LIBERAL STUDIES AT UTICA COLLEGE**

**To the applicant:** This form should be given to an individual under whom you have studied or worked and who is able to comment on your qualifications for graduate study. Please complete the upper portion of this side. Have the recommender return this form to you in a sealed envelope, signed across the seal.

Your name \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Under the provisions of the Family Education Rights and Privacy Act.

- ☐ I have retained the right to access this recommendation.  
☐ I have waived the right to access this recommendation.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**To the recommender:** On the next sheet, please provide a narrative description of the applicant's qualifications for graduate study. Please include an assessment of how this applicant compares to others whom you have taught, or with whom you have worked. Return this recommendation to the applicant in a sealed envelope, which you have signed across the seal. Note that the applicant may be under deadline to provide this recommendation. Thank you.

Name of Recommender \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_ Organization \_\_\_\_\_

Daytime Telephone (    ) \_\_\_\_\_ Date \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Please give your appraisal of the applicant in terms of the qualities listed below. Rate the applicant in comparison with others applying for graduate study whom you may have known in the applicant's proposed field of study.

|                                   | Top 3% | Next 10% | Next 20% | Middle Third | Lowest Third | Unable to |
|-----------------------------------|--------|----------|----------|--------------|--------------|-----------|
| Intellectual ability              |        |          |          |              |              |           |
| Analytical ability                |        |          |          |              |              |           |
| Imagination/creativity            |        |          |          |              |              |           |
| Organizational ability            |        |          |          |              |              |           |
| Written communication             |        |          |          |              |              |           |
| Oral communication                |        |          |          |              |              |           |
| Ability to solve complex problems |        |          |          |              |              |           |
| Initiative                        |        |          |          |              |              |           |
| Persistence/drive                 |        |          |          |              |              |           |
| Ability to work independently     |        |          |          |              |              |           |
| Computer proficiency              |        |          |          |              |              |           |

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Narrative description of the applicant's qualifications for graduate study.

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| Computer proficiency              |        |          |          |              |              |           |

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Narrative description of the applicant's qualifications for graduate study.