

**LECOM Dental School
Early Acceptance Program**

Provided through an
AFFILIATION AGREEMENT

between

UTICA COLLEGE

Utica, NY

AND

**LAKE ERIE COLLEGE OF
OSTEOPATHIC MEDICINE**

Erie, PA

LECOM School of Dental Medicine
Early Acceptance Program

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Utica College

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LECOM School of Dental Medicine
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Utica College

1. Article I: Introduction

- 1.1. **Parties.** This Affiliation Agreement (Agreement) is made by and between Utica College (Utica College) located at 1600 Burrstone Rd, Utica, NY 13502-4892 and the Lake Erie College of Osteopathic Medicine (LECOM) located at 1858 W. Grandview Blvd., Erie, PA 16509.
- 1.2. **Relationship of Parties.** The relationship between the parties to this Agreement and to each other is that of independent contractors. In performance of services, duties and obligations under this Agreement, LECOM and Utica College shall be, and at all times are acting and performing as independent contractors and nothing contained herein is intended to, nor will it create the relationship of partnership, joint venture, agency or employment between LECOM and Utica College, or their respective officers, trustees, directors, servants, employees or staff.
- 1.3. **Purpose.** The purpose of the Agreement is to establish an affiliation between the institutions whereby the parties will define the criteria for Utica College students to become eligible for early acceptance into LECOM's School of Dental Medicine; leading to the Doctor of Dental Medicine degree (the Early Acceptance Program).
- 1.4. **Consideration.** The parties execute this Agreement in consideration of their mutual objective to establish an Early Acceptance Program (EAP) and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged and agreed to by the parties.
- 1.5. **Early Acceptance Program.** This Agreement establishes an Early Acceptance Program to which Utica College undergraduate students are enrolled jointly by Utica College and by LECOM. The Early Acceptance Program is designed to facilitate the admission of Utica College students into LECOM's Doctor of Dental Medicine program. LECOM will interview the student prior to their enrollment at Utica College or within the first two years of study at Utica College. Students interviewing successfully will be offered a provisional acceptance to LECOM's Doctor of Dental Medicine program. Upon meeting the criteria for final acceptance, they will matriculate at the LECOM Bradenton, FL campus.

2. Article II: Program Considerations

- 2.1. **Phases.** The Early Acceptance Program is comprised of two phases. Phase I consists of four years of undergraduate education at Utica College. Phase II consists of four years of dental school education at LECOM and its associated clinical training sites.
- 2.2. **Application to EAP.** Application to the EAP is initiated by doing an inquiry through a link on the LECOM portal (<http://portal.lecom.edu>).
 - 2.2.1. Students wishing to receive their letter of provisional acceptance prior to entering Utica College should complete the LECOM on-line EAP application before or while applying to Utica College.
 - 2.2.2. LECOM will provide Utica College's Admissions Office and ACHP with the contact information from the EAP application for each high school student interested in the EAP program offered through Utica College.
 - 2.2.3. High school students should also contact the Utica College's ACHP for their EAP enrollment requirements.
 - 2.2.4. Students already matriculated at Utica College should complete the LECOM on-line EAP application before beginning their third year of study at Utica College. See Article IV for additional details.
- 2.3. **Number of Students Accepted.** Each academic year, a maximum of five (5) students will be accepted by LECOM into Phase II from Utica College's Early Acceptance Program.
 - 2.3.1. LECOM agrees to admit qualified Utica College students to the LECOM Doctor of Dental Medicine Program (Phase II).
 - 2.3.1.1. The students must have successfully completed the requirements for an undergraduate degree at Utica College as described in Addendum A and specified in Utica College's catalog.
 - 2.3.1.2. The students must have fulfilled admission requirements for LECOM, as outlined in Addendum B and throughout this document.
- 2.4. **Interviews.** All interviews will be conducted by LECOM and must be in-person; either on a LECOM campus, in an offsite location or by videoconferencing. Phone interviews are not acceptable.
 - 2.4.1. Interviews are conducted at all LECOM sites.

- 2.4.2. The LECOM interview cycle typically runs from August through the following June.
 - 2.4.3. High school students should try to interview as early in the cycle as possible. They should also indicate their desire to enroll in the EAP as part of their application to Utica College.
 - 2.4.4. Along with the invitation to interview, a schedule of available interview dates will be sent by email to qualified applicants.
 - 2.4.5. Interviews may be rescheduled by notifying LECOM no less than two business days prior to the scheduled interview date. Applicants not properly rescheduling their interview date will be rejected.
 - 2.4.6. Students who were not interviewed prior to entering Utica College must be interviewed prior to starting their third year of study at Utica College.
 - 2.4.7. No additional interview will be required prior to entering Phase II.
- 2.5. **Provisional Acceptance.** All students, high school and currently matriculated, must be approved by both LECOM and Utica College's ACHP to receive a provisional letter of acceptance.
- 2.5.1. High School Students.
 - 2.5.1.1. Following the interested student's LECOM interview, LECOM will notify Utica College's ACHP and the student that he/she does or does not qualify for a letter of provisional acceptance to the LECOM Doctor of Dental Medicine Program.
 - 2.5.1.2. A letter of provisional acceptance to the LECOM Doctor of Dental Medicine Program will be sent to the high school student once they have been approved by LECOM and by Utica College Pre-Professional Advisory Committee to participate in the EAP and have officially committed to enroll at Utica College.
 - 2.5.2. Utica College Students.
 - 2.5.2.1. This section refers to students currently matriculated at Utica College who have more than 24 months of study remaining at Utica College before matriculating at LECOM.
 - 2.5.2.2. Students currently matriculated at Utica College and approved by the ACHP for participation in the EAP will receive a letter of provisional acceptance to the LECOM Doctor of Dental Medicine Program within two weeks of their successful LECOM interview.

- 2.5.3. Provisionally accepted students may not apply to any other dental school. Application to another dental school will result in the loss of the student's provisional acceptance.
- 2.5.4. Students must be capable of meeting the academic criteria for acceptance to Phase II listed in section 4.5. Therefore, any student not having both a cumulative science GPA and cumulative overall GPA equal to or greater than 3.00 at the end of each term in all years prior to the year of matriculation at LECOM may be permanently withdrawn from the EAP, upon being advised in writing, and have their provisional letter of acceptance revoked.
- 2.5.5. Final acceptance of candidates to Phase II of the Early Acceptance Program will be determined by LECOM in accordance with the provisions of this Agreement.
- 2.6. **Representatives.** Each party shall designate a representative responsible for expediting and directing applications and admissions to the Early Acceptance Program.
- 2.6.1. Utica College designates Utica College's ACHP or Adam Pack, Ph.D. to be its representative to the Early Acceptance Program.
- 2.6.2. LECOM designates John Wojtkielewicz or the Office of Student Affairs to be its representative to the Early Acceptance Program.
- 2.6.3. In the event a party changes representatives, it shall notify the other of the change in writing as soon as practical.
- 2.7. **Student Inquiries.** While enrolled in Phase I of the Early Acceptance Program, student inquiries for information regarding Phase I should be directed to the ACHP at Utica College. All student inquiries for information regarding Phase II application status should be directed to the LECOM Admissions Office.
- 2.8. **Student Responsibility.**
- 2.8.1. It is the interested student's responsibility to ensure that they meet the requirements for admission to Phase I as specified in Sections 4.1, 4.2 and Section 4.3 and that they are properly enrolled in the Early Acceptance Program.
- 2.8.2. It is the enrolled student's responsibility to ensure that they meet the requirements for admission to Phase II as specified in Sections 4.4 and 4.5.
- 2.8.3. Students should sign the Record Release Form (Addendum G).

- 2.8.4. While attending Utica College, enrolled students should meet at least once per term with Dr. Pack.
- 2.8.5. Utica College students are responsible for submitting all forms, applications and letters specified in Section 4.7 (Application Contents) and ensuring that they have been received by LECOM's Office of Admissions.
- 2.8.6. Neither Utica College nor LECOM will consider incomplete applications.
- 2.8.7. While Utica College and LECOM will exercise reasonable care and diligence in the advisement of students concerning requirements for admission to Phase I or Phase II, failure of a student to comply with any of the requirements for admission to Phase I or Phase II shall not be deemed a breach of this Agreement by Utica College or LECOM and Utica College or LECOM shall have no liability as a result of a student's failure to comply with such requirements. Except as provided for under Section 2.9.2, Utica College or LECOM shall have no obligation to monitor a student's activities to insure compliance with the requirements for admission to Phase I or Phase II. For purposes of exemplification, a violation by a student of the prohibition on applying to other dental schools or early admission programs shall not be deemed a breach of this agreement and Utica College and LECOM shall have no liability as a result of such action by a student.
- 2.8.8. Enrolled students should attend all but are required to attend at least one of the annual on-campus day events held for affiliated students at LECOM. Travel arrangements and expenses are the responsibility of the student.
- 2.9. **Utica College/ LECOM Responsibility.** Consultation and communication on program evaluations and student progress should be maintained by Utica College's ACHP and by LECOM's Office of Student Affairs.
- 2.9.1. Utica College's ACHP will provide counseling to students and evaluate students' performance in accordance with the requirements as stated herein.
- 2.9.2. Twice annually, by February 1st and July 1st, the ACHP will send LECOM a status update for all enrolled students. This should include:
- 2.9.2.1. Current academic year record;
 - 2.9.2.2. Cumulative Overall GPA;
 - 2.9.2.3. Cumulative Science GPA; and

- 2.9.2.4. Other information pertinent to maintaining the student's enrolled status.
- 2.9.3. LECOM will notify in writing the students whose cumulative GPA falls below 3.0 that they are at risk of having the provisional letter of acceptance withdrawn if they fail to improve by the next status report.
- 2.9.4. Utica College will provide a LECOM recruiter with the opportunity to meet with enrolled and non-enrolled students to discuss LECOM's programs.
- 2.9.5. LECOM will provide Utica College Admissions Recruiters and ACHP with literature supporting the Early Acceptance Program and, if requested, one visit to the Utica College campus per year by a LECOM representative.
- 2.9.6. LECOM will sponsor an annual meeting of Pre-Professional Health Care Advisors from the affiliated schools.
- 2.10. **Annual Reviews.** An annual review of the Early Acceptance Program will be conducted jointly by the parties to this Agreement. This review will include:
 - 2.10.1. A review of enrolled students' performance and progress;
 - 2.10.2. A review of any changes to acceptance requirements; and
 - 2.10.3. A review of other changes to the Agreement.

3. Article III: Program Timeline

The following is the timeline for the Early Acceptance Program. A summary table is provided in Addendum E:

- 3.1. Interested students must submit an on-line Early Acceptance Program application, be interviewed and accepted for participation by both LECOM and Utica College prior to starting their third year of undergraduate education at Utica College.
- 3.2. High school students will be interviewed and, if successful, given a provisional letter of acceptance to LECOM once they have officially committed to attend Utica College and been approved by Utica College's Pre-Professional Advisory Committee to participate in Phase I at Utica College.
- 3.3. Current Utica College students will receive the provisional letter of acceptance within two weeks of a successful interview and approval by Utica College's Pre-Professional Advisory Committee

- 3.4. Provisionally accepted students will submit a completed Associated American Dental School Application Service (AADSAS) application by November 15th of the year prior to the year they plan to matriculate at LECOM.
- 3.5. Provisionally accepted students will submit an on-line LECOM secondary application by January 1st of the year they plan to matriculate at LECOM.
- 3.6. Provisionally accepted students should take the Dental Admissions Test (DAT) no later than December 1st of the year prior to the year of entering Phase II of the Early Acceptance Program.
- 3.7. LECOM will send a Dean's letter confirming admission to the LECOM School of Dental Medicine. Other information associated with matriculation will be sent once the matriculation fee is paid.

4. Article IV: Admission to the Affiliated Program

- 4.1 **Eligibility for Admission to Phase I.** All students, who have met Utica College's entrance requirements, who will be or are currently full time students at Utica College and meet or exceed the minimum admissions criteria listed in Section 4.3, are eligible to enroll in Phase I of the Early Acceptance Program.
 - 4.1.1 Exceptions. The following exceptions apply:
 - 4.1.1.1 They must be a U.S. citizen or lawful resident.
 - 4.1.1.2 They may not have already earned a four year undergraduate degree
 - 4.1.2 Transfer students
 - 4.1.2.1 All students transferring from an institution not participating in the LECOM EAP must apply, be interviewed and accepted for participation in the EAP by both LECOM and Utica College prior to starting their third year of undergraduate education at Utica College
 - 4.1.2.2 Students transferring from an institution that has a LECOM EAP affiliation must be approved by Utica College to be part of Phase I while attending Utica College. Another LECOM interview is not required; however, LECOM must approve the transfer; and

4.1.2.3 LECOM prefers that all courses listed in Addendum B be taken at Utica College but will accept all transfer credits for courses with a grade of "C" or better that are accepted by Utica College.

4.2 **Enrollment.** All interested students must complete a LECOM on-line EAP application.

4.2.1 A student is considered to be officially enrolled as of the date shown on the provisional letter of acceptance.

4.2.2 A student must be enrolled for at least two consecutive years in order to be considered for acceptance to Phase II.

4.2.2.1 A student interested in the EAP may apply to enroll as part of their application to Utica College or any time before they begin their third year of study at Utica College.

4.2.3 Utica College and LECOM reserve the right to limit the number of students enrolled in this program (also, see Section 2.3).

4.2.4 Students enrolled in this program may not enroll in another dental school's early acceptance program or apply to another school of dental medicine.

4.2.5 Utica College retains the right to dismiss students for academic or disciplinary reasons.

4.3 **Typical Admissions Criteria to Phase I.**

4.3.1. SAT (Math + Verbal) ≥ 1170
or
ACT Score ≥ 26

4.3.2. High School Grade Point Average ≥ 3.5

4.3.3. Students currently enrolled at Utica College who do not meet the criteria listed in 4.3.1 and 4.3.2 but have completed at least one year of study at Utica College and meet the science and overall GPA criteria listed in Section 4.5 and all other Utica College academic policies while pursuing the Utica College degree at the time of application to the program are eligible for enrollment.

4.4 **Eligibility for Admission to Phase II.** To be eligible for Phase II of the Early Acceptance Program, Utica College students must:

4.4.1. Be enrolled at Utica College as a full time student and maintain that status throughout their participation in Phase I;

- 4.4.2.** Be enrolled in Phase I of the Early Acceptance Program;
- 4.4.3.** Be a U.S. citizen or lawful permanent resident;
- 4.4.4.** Satisfy the minimum course requirements outlined in Addendum B by completing the curriculum listed in Addendum A with the following restrictions:
 - 4.4.4.1.** Courses listed in Addendum A must be completed by the end of the spring term prior to matriculation at LECOM.
 - 4.4.4.2.** The student should follow a schedule with a course load equal to or greater than the one specified in Addendum A or one that is at least 15% greater than the minimum requirement to be considered a full time student as specified in the Utica College catalog. Variations for scheduling reasons should be approved in advance by LECOM and by the ACHP or by Dr. Pack.
 - 4.4.4.3.** Students must maintain a cumulative science GPA and cumulative overall GPA equal to or greater than 3.00 at the end of each term.
 - 4.4.4.4.** Students must comply with all of Utica College's policies regarding withdrawal from a course and repeating a course.
 - 4.4.4.5.** A grade of "C" or better must be achieved in any of the courses listed in Addendum B.
 - 4.4.4.6.** Courses listed in Addendum B should not be taken in the summer unless sequential scheduling necessitates it. When this occurs, LECOM must be notified either on the status update report, a separate email or by memo.
 - 4.4.4.7.** Up to two of the courses and their associated labs that are listed in Addendum A or Addendum B taken at another regionally accredited college or university while attending Utica College or while in high school would satisfy the requirements of Addendum B but cannot be used to reduce the scheduled course load specified in Addendum A or specified in the Utica College catalog for the degree being pursued. Therefore, a substitute course applicable to the field of dental medicine or a course of similar academic rigor, if approved by the Phase I advisor, must be taken.
 - 4.4.4.8.** LECOM will not accept Pass/Fail grades for any course, unless the course is not offered for a numerical or letter grade (A to F).

4.4.4.9. LECOM will not accept CLEP or IB credits to fulfill the minimum requirements listed in Addendum B.

4.4.4.10. Utica College may accept Advanced Placement (AP) credits to fulfill the minimum degree requirements as listed in Addendum A or in Utica College's catalog; however, LECOM will only accept AP credits if the student scores a four (4) or five (5) on the AP exam. In order to maintain a full course load, a replacement course applicable to the field of dental medicine or a course of similar academic rigor, if approved by the Phase I advisor, must be taken at Utica College.

4.4.5. Display the scholarly and professional potential to practice dental medicine and express a desire to become a dentist;

4.4.6. Not be part of any other dental school's accelerated program; and

4.4.7. Satisfy the requirements for a Bachelor of Science (B.S.) degree in Biology at Utica College, as set forth in the most recent Utica College catalog. Degrees in fields other than the biological or physical sciences will need to be approved by LECOM and Utica College's ACHP or by Dr. Pack.

4.5. Admission Criteria for Phase II. Admission to LECOM is subject to the applicant's meeting the following minimum criteria:

4.5.1. Cumulative Overall GPA* ≥ 3.4;

4.5.2. Cumulative Science GPA* ≥ 3.2;

*as of February 1st of the year of matriculation or provide proof that these are achievable by the end of the spring term.

4.5.3. DAT (*no minimum*) *Typically >18;*

4.5.4. Shadowing (~100 hrs) in a clinical dental setting is highly recommended.

4.5.5. The student must have a background check performed as described by LECOM, including a drug and alcohol screening;

4.5.5.1. LECOM has a contracted service, Verified Credentials Inc.[®], available through the LECOM portal that must be used.

4.5.5.2. This background check process should be started in January of the year of matriculation; and

4.5.6. Meet and agree to LECOM's Health and Technical Standards (Addendum F).

- 4.6. **Admissions Procedure.** LECOM will reserve a seat for each provisionally accepted student, pending final acceptance. To gain final acceptance to Phase II of the Early Acceptance Program, students must:
- 4.6.1. Apply to LECOM through the Associated American Dental School Application Service (AADSAS) by November 15th of the year prior to the year they plan to matriculate at LECOM. This date allows AADSAS enough time to process the application and allows the student enough time to meet the LECOM secondary application deadline;
 - 4.6.2. Submit the online LECOM secondary application by January 1st of the year they plan to matriculate at LECOM; and
 - 4.6.3. Arrange for letters of recommendation and all supporting documentation to be submitted for review by LECOM.
 - 4.6.4. Submit an official final transcript from Utica College and all other graduate and undergraduate credits earned prior to LECOM matriculation
- 4.7. **Application Contents (Phase II).** A completed application to Phase II of the Affiliated Program consists of the following:
- 4.7.1. A completed AADSAS Application;
 - 4.7.2. A completed LECOM supplemental application;
 - 4.7.3. Official final transcript(s) reflecting all college credit sent directly to LECOM;
 - 4.7.4. All DAT scores taken in the three years preceding matriculation; and
 - 4.7.5. A detailed evaluation and recommendation from Utica College ACHP or from Adam Pack, Ph.D. sent directly to LECOM.
- 4.8. **Final Acceptance by LECOM.** LECOM will send a letter to all matriculating, provisionally accepted students confirming admission to the LECOM School of Dental Medicine, provided that they currently meet the criteria specified in Section 4.5 or are expected to meet the criteria specified in Section 4.5 by July 1 of the year of matriculation.
- 4.8.1. Full acceptance will be granted if Phase II admissions criteria are met and all other required documentation are received by LECOM's Admissions Office.

4.8.2. Students matriculating into Phase II of the Early Acceptance Program must agree to abide by all rules, regulations and policies of LECOM as set forth in appropriate documents of the institution.

4.8.3. Final acceptance of candidates to Phase II of the Early Acceptance Program will be determined by LECOM.

4.8.3.1. LECOM may withdraw the provisional acceptance or refuse admission for reasons other than not meeting the admissions criteria shown in Section 4.5. LECOM will notify a provisionally accepted student by mail within 30 days of the determination to withdraw the provisional acceptance. LECOM shall document the basis for the withdrawal and such basis must be consistent with LECOM's enumerated admissions criteria. Such information shall be made available to the Utica College upon written request. Examples of reasons for withdrawing the provisional acceptance include but are not limited to:

4.8.3.1.1. Being placed on conduct probation while in undergraduate school;

4.8.3.1.2. Uncovering information related to criminal activity not previously disclosed but reported in the criminal background check;

4.8.3.1.3. Concerns presented in the letters of recommendation; or

4.8.3.1.4. Behaviors inconsistent with professional attitudes or those that might harm the reputation of LECOM or the profession.

4.9. **Notice of Intent to Matriculate at LECOM.** The student will designate their intent to matriculate by signing the forms included with the letter confirming admission to the School of Dental Medicine and returning them along with a non-refundable \$2000.00 matriculation fee to the LECOM Office of Admissions within the timeframe specified in the Admissions letter. The matriculation fee will be applied to the first year's tuition.

5. *Article V: Degree Awarded*

5.1. **Baccalaureate Degree for the Early Acceptance Program.**

5.1.1. Utica College will award to students enrolled in the EAP a Bachelor of Science (B.S.) degree in Biology upon completing the degree requirements as outlined in the Utica College catalog.

- 5.2. **Doctor of Dental Medicine Degree.** Students will be awarded the degree of Doctor of Dental Medicine (D.M.D.) by LECOM after successful completion of the four-year dental curriculum and otherwise satisfying all requirements as identified by LECOM for graduation.

6. **Article VI: General Considerations**

- 6.1. **Publicity.** Utica College and LECOM may feature the Early Acceptance Program in their respective catalogs and admission activities, provided any publicity shall be approved in writing by the parties prior to its use. They may also refer to the Program in their career counseling of students interested in Dental Medicine, provided that any publicity shall be approved in writing by the parties prior to its use. Neither party shall make use of the other party's trademarks, trade names and service marks without the other party's prior written consent.
- 6.2. **Nondiscrimination/Anti-Harassment Clause.** During the term of this Agreement, the Parties agree as follows:
- 6.2.1. To continue their respective policies of nondiscrimination per Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Act of 1972, and all other applicable local, state and federal laws, including, but not limited to, Title III of the Americans with Disabilities Act; and
- 6.2.2. To establish and maintain a written anti-harassment policy and inform their employees of the policy. The policy must contain a notice that harassment, including discrimination based upon sexual orientation, will not be tolerated and employees, students or others who practice it will be disciplined or sanctioned.
- 6.3. **Amendment of Requirements.** From time to time, Utica College may amend the requirements for the Bachelor of Science (B.S.) degree and LECOM may amend the requirements for admission to the Doctor of Dental Medicine Program.
- 6.3.1. Amendments to LECOM's admission requirements resulting from changes made by the LECOM's accreditation agencies will become effective in accordance with the dates specified by the agency making the change. The specified changes will apply to all students currently enrolled in the Early Acceptance Program and to all applicants to the Early Acceptance Program.
- 6.3.2. Students currently enrolled in the EAP and those enrolling within 12 months from the effective date of an amendment to LECOM's admission requirements will be exempt from the amendment to LECOM's admission requirements, except those covered by line 6.3.1. The new requirements will apply to all other students and

applicants. If a LECOM admission requirement is reduced or removed by an amendment, the change will immediately apply to all currently enrolled students and new enrollees.

6.3.3. Any amendments made to the pre-dental program requirements at Utica College affecting an enrolled student must ensure compliance with LECOM's minimum requirements as set forth in Addendum B.

6.3.4. In the event that such amendment(s) may occur, the amending party shall notify the other of any change(s) prior to January 1st of the academic year in which the change(s) first apply.

6.4. Term of Agreement. This Agreement shall commence upon being signed by both parties and shall continue from academic year to academic year unless terminated in accordance with provisions of this Agreement.

6.5. Termination of Agreement. Utica College or LECOM may terminate this Agreement for any reason with ninety (90) days written notice, which shall be given by Registered or Certified Mail service upon the party's principle business address and directed to the attention of the President of the appropriate institution. Either party may terminate this Agreement in the event of a substantial breach. In the event of termination, the parties to this Agreement shall honor commitments to any student currently enrolled in the Early Acceptance Program.

6.6. Indemnification. Each Party agrees to indemnify, defend and hold harmless the other Party and its officers, directors, employees, agents and representatives from all costs, losses, damages, liabilities, expenses, demands and judgments, including court costs and reasonable attorney's fees, directly or indirectly arising out of or resulting from the acts or omissions of the indemnifying Party. All indemnity obligations shall survive any end to this Agreement.

6.7. Liability. Neither LECOM nor Utica College assumes any liabilities to each other. As to liability for damage, injuries or death to persons, or damages to property, Utica College and LECOM do not waive any defense as a result of entering into this Agreement. This provision shall not be construed to limit either party's rights, obligations, liabilities, claims or defenses that arise as a matter of law pursuant to any provisions of this Agreement.

6.8. Modifications. The terms of this Agreement may not be modified unless a modification is agreed to by both parties, in writing.

6.9. Confidentiality. The parties acknowledge that, during the term and in the course of performing their obligations hereunder, each party may receive or become exposed to confidential information of the other party and the

other party's students, alumni, faculty, and staff. Confidential information shall include without limitation, all information provided by one party to the other, whether intentionally, unintentionally, directly or indirectly, relating to any student, former student, alumni or other person affiliated, or previously affiliated with the disclosing party (including, but not limited to, names, addresses, phone numbers, social security numbers, or any and all other personally identifiable information).

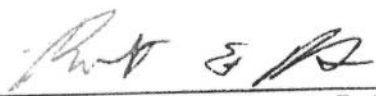
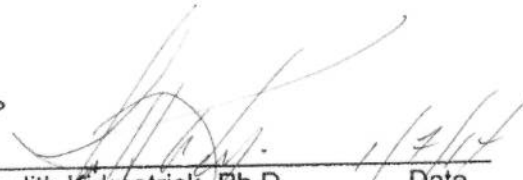
Each party acknowledges and agrees that the other party's confidential information shall remain the exclusive property of the other party. Neither party shall use or permit any other entity to use the confidential information for any purpose other than as required to perform its obligations under this Agreement. Neither party shall disclose any confidential information to any third party, except as expressly permitted under this Agreement or by applicable law. Confidential information shall only be used for the sole purposes defined in this Agreement, and any other use shall be deemed to be a material breach of this Agreement and, in addition to all other remedies available hereunder, the non-breaching party shall be entitled to seek injunctive relief to prevent any use of confidential information not wholly consistent with the uses specified in this Agreement. In performing its duties hereunder, each party shall fully comply with all of the requirements of the Federal Privacy Act of 1974 (5 U.S.C. 522) and 34 C.F.R. Part 5b.

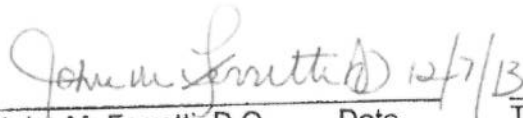
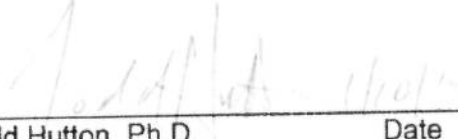
- 6.10. No Third Party Beneficiary.** Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the parties that any such person or entity, other than the parties hereto, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.
- 6.11. Entire Agreement.** This Agreement constitutes the entire Agreement between the parties and supersedes all prior communications, agreements and understandings, written or oral, with respect to the subject matter of this Agreement.

**LECOM School of Dental Medicine
Early Acceptance Program**

**AFFILIATION AGREEMENT
with
Utica College**

The Affiliation Agreement, as presented in the preceding pages of this document, will become effective when all parties listed below have signed the Agreement.

 _____ Robert Hirsch, D.D.S. Date Dean of the School of Dental Medicine Lake Erie College of Osteopathic Medicine	12-6-13	 _____ Judith Kirkpatrick, Ph.D Date Provost and Vice President of Academic Affairs Utica College	1/7/14
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 _____ John M. Ferretti, D.O. Date President Lake Erie College of Osteopathic Medicine	12/7/13	 _____ Todd Hutton, Ph.D. Date President Utica College	1/10/14
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ADDENDUM A

Phase I

Refer to the current Utica College catalog for the curriculum, course and degree requirements

ADDENDUM B

MINIMUM UNDERGRADUATE COURSES REQUIRED*

- 6 Semester Credit Hours of English; composition emphasizing technical language
- 8 Semester Credit Hours Biology including two labs
- 8 Semester Credit Hours Inorganic/General Chemistry including two labs
- 8 Semester Credit Hours Organic Chemistry including two labs
- 3 Semester Credit Hours Biochemistry

LECOM does not require but strongly recommends the following courses be taken prior to matriculation:

- 4 Semester Credit Hours Physiology
- 4 Semester Credit Hours Physics including lab
- 4 Semester Credit Hours of Anatomy including lab
- 4 Semester Credit Hours of Microbiology including lab
- 3 Semester Credit Hours of Cell Biology
- 3 Semester Credit Hours of Histology
- 3 Semester Credit Hours of Immunology
- 3 Semester Credit Hours of Genetics

*No grade lower than "C" will be accepted.

*Credit for Pass/Fail courses will not be accepted

*CLEP may not be used to satisfy any of the minimum requirements.

*LECOM may accept AP credits if the student scores a four (4) or five (5) on the AP exam. When AP credits are accepted by LECOM, a replacement course applicable to the field of dental medicine or a course of similar academic rigor must be taken.

The School of Dentistry recommends applicants to spend 100 hours job shadowing in a clinical dental setting.

ADDENDUM C

Phase II

FIFTH YEAR (FIRST YEAR AT LECOM) COURSE LISTING

Dental 1 First Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Dental Anatomy and Materials	DAM1001	4
Problem-Based Learning I Basic Science	PBL11001	6
Restorative: Complete Dentures	RCD1001	4
Dental Assisting	DAS1001	6
Gross Anatomy	ANT1003	6

Dental 1 Second Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Problem-Based Learning I Basic Science	PBL11002	15
Restorative: Complete Dentures Patient Clinic	RCD1002	2
Restorative: Comprehensive Care	RCC1001a	7
Dental Assisting	DAS1002	2

ADDENDUM C (cont.)

Phase II

SIXTH YEAR (SECOND YEAR AT LECOM)

COURSE LISTING

Dental 2 First Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Periodontics	PER1001	2
Orthodontics	ORT1001	1
Problem-Based Learning II Oral Science	PBLII1003	4
Restorative: Comprehensive Care	RCC1001b	8
Restorative: Complete Dentures Patient Clinic	RCD1003	1
Oral Surgery	ORS1001	2
Periodontics	PER1002	1
Orthodontics	ORT1002	1
Problem-Based Learning II Oral Science	PBLII1004	15
Restorative: Comprehensive Care	RCC1001c	13
Hygiene Patient Clinic	HPC1001	1

ADDENDUM C (cont.)

Phase II

SIXTH YEAR (SECOND YEAR AT LECOM)

COURSE LISTING

Dental 2 Second Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Periodontics	PER1003	1
Orthodontics	ORT1003	1
Pedodontics	PED1001	0.5
Temporomandibular Joint Dysfunction	TMD1001	0.5
Restorative: Comprehensive Care	RCC1001d	10
Problem-Based Learning II Oral Science	PBLII1005	15
Comprehensive Care: Patient Clinic	CCC1001	1
Dental Assisting	DAS1003	2

ADDENDUM C (cont.)

Phase II

SEVENTH YEAR (THIRD YEAR AT LECOM) COURSE LISTING

Dental 3 First Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Temporomandibular Joint Dysfunction	TMD1002	1
Mgmt. and Supervision of a Dental Practice	MSD1001	0.5
Hospital Dentistry	HSD1001	0.5
Comprehensive Care: Patient Clinic	CCC1002	10
Special Issues in Patient Care	SIP1001	0.5
Mgmt. and Supervision of a Dental Practice	MSD1002	2
Pedodontic Topics	PED1002	1
Geriatric Dentistry Topics	GDT1001	1
Comprehensive Care: Patient Clinic	CCC1003	28

Dental 3 Second Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Comprehensive Care: Patient Clinic	CCC1004	28

Phase II

EIGHTH YEAR (FOURTH YEAR AT LECOM)
COURSE LISTING

Dental 4:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>	<u>Semester</u>
Comprehensive Care: Outreach Clinic Rotations	CCC1005	10	First
Comprehensive Care: Outreach Clinic Rotations	CCC1006	24	First
Comprehensive Care: Outreach Clinic Rotations	CCC1007	24	Second

TOTAL CREDIT HOURS: 262.5

ADDENDUM D

Not applicable to this agreement

ADDENDUM E

Timeline Summary

High School Applicant		
Task	Deadline	Responsibility of:
1 apply to EAP	by June 1 following H.S. graduation	student
2 interview with LECOM	by July 1 following H.S. graduation	LECOM
3 Notification of provisional acceptance eligibility	by August 1 following H.S. graduation	LECOM
4 Notify of provisional acceptance eligibility	by August 1 following H.S. graduation	Pre-Health Advisor
5 Notify LECOM student will matriculate at undergrad school	by August 1 following H.S. graduation	Pre-Health Advisor
6 Send letter of provisional acceptance	by September 1 following H.S. graduation	LECOM
7 Follow schedule for existing student starting at #6		student
Existing Student - 4+ Program		
Task	Deadline	Responsibility of:
1 apply to EAP	by June 1 of second year	student
2 interview with LECOM	by July 1 of second year	LECOM
3 Notification of provisional acceptance eligibility	prior to start of third year	LECOM
4 Notification to LECOM of provisional acceptance eligibility	prior to start of third year	Pre-Health Advisor
5 Send letter of provisional acceptance	prior to start of third year	LECOM
6 Submit AADSAS Application to Campus Choice	by November 15 of Senior year	student
7 Take DAT	by December 1 of Senior year	student
8 Submit LECOM supplemental	by January 1 of Senior year	student
9 Complete AADSAS Academic Update	by February 1 of Senior year	student
10 Submit letters of recommendation to LECOM	by March 1 of Senior year	Pre-Health Committee
11 Send Dean's contingency letter of acceptance	by March 15 of Senior year	LECOM
12 Pay Deposit	by date on Dean's letter	student
13 Send LECOM Matriculation package	after deposit is received	LECOM
14 Final transcripts and required documents submitted	by July 1 of year of LECOM matriculation	student
15 Submit annual status form to LECOM		Pre-Health Advisor
16 attend affiliation on-campus day		student

ADDENDUM F

HEALTH AND TECHNICAL STANDARDS

All candidates must meet the health and technical standards requisite for admission and participation in the educational programs of the School of Dental Medicine. Because the DMD degree signifies that the holder is a dentist prepared for entry into the practice of dentistry, graduates must have the knowledge and skills to function in a broad variety of clinical situations and to render dental care to patients.

The candidate for the DMD degree must be able to demonstrate intellectual-conceptual, integrative and quantitative abilities; skills in observation, communication, and motor functions; and mature behavioral and social attributes. Technological compensation can be made for some disabilities in some of these areas, but a candidate must be able to perform in a reasonably independent manner without a trained intermediary. (The use of a trained intermediary implies that the candidate's judgment must be mediated by someone else's powers of selection and observation.)

1. Observation. The candidate should be able to observe demonstrations and experiments in the basic sciences, including but not limited to: physiologic, pharmacologic and microbiologic demonstrations involving animals, microbiologic cultures, and microscopic studies of microorganisms and tissues in normal and pathologic states. A candidate should be able to observe a patient accurately at a distance and close at hand. Observation necessitates the functional use of the sense of vision and somatic sensation. It is enhanced by the functional use of the sense of smell.

2. Communication. A candidate should be able to speak, to hear, and to observe patients in order to elicit information, describe changes in mood, activity, and posture, and perceive nonverbal communications. A candidate should be able to communicate effectively and sensitively with patients. Communication includes not only speech, but also reading and writing. The candidate should be able to communicate effectively and efficiently in oral and written form with all members of a health care team.

3. Motor. Candidates should have sufficient coordination of both gross and fine muscular movements and equilibrium. The candidate must also have the functional use of the senses of touch and vision to perform laboratory experiments and provide dental care required in the curriculum such as taking dental x-rays, performing dental examinations, injections, a variety of dental procedures, and completing the physical assessment of the patient.

4. Intellectual, Conceptual, Integrative, and Quantitative Abilities. These abilities required of the candidates include measurement, calculations, reasoning, analysis, and synthesis. Problem solving, the critical skill demanded of dentists, requires all of these intellectual abilities. In addition, the candidates should be easily able to comprehend three-dimensional relationships and to understand the spatial relationships of structures.

5. Behavioral and Social. Candidates must possess the emotional health required for full use of their intellect, the exercise of good judgment, the prompt completion of all responsibilities in the diagnosis and care of patients and the development of mature, sensitive and effective relationships with patients and colleagues. The candidate must be able to cope with strenuous workloads and changing environments with flexibility, and to cope with ambiguity in decision making. Compassion, integrity, concern for others, interpersonal skills, interest, and motivation are all personal qualities that are essential for the successful functioning dentist.

The candidate must be free of psychopathic or sociopathic behaviors which are contrary to professional and ethical standards. Emotional stability of the student is required, along with successful completion of the curriculum; to succeed. If the emotional stability of a student becomes a concern to the administration, an evaluation by a mental health professional may be required. Any of the above behaviors are inconsistent with the standards of LECOM and will result in denial of admission or expulsion from LECOM.

Candidates must be intellectually honest, ethical, law-abiding and without felony convictions. Candidates should have no record of suspensions for academic misconduct or behavior showing disregard for the law or other individuals, other than minor traffic violations. A state or federal criminal background check must be submitted to LECOM at the time of matriculation.

6. General Health. The candidate must be able to complete the curriculum and perform the essential functions of a dentist. Requests for reasonable accommodations may be granted to qualified students with a documented need.

Addendum G

RECORD RELEASE FORM

I, _____, as an enrolled student in the LECOM Early Acceptance Program, hereby authorize Utica College to release information regarding my academic performance and non-academic activities pertaining to my continued participation in the Lake Erie College of Osteopathic Medicine EAP as required by the affiliation agreement between LECOM and Utica College.

Name (Printed)

Signature

Date