First-year student checklist 2022

☐ Choose UC
To reserve your spot at Utica College, your $300 enrollment deposit is due May 1, 2022 or 20 days after the official date of your acceptance letter (whichever is later). On-campus housing preference is based on the date you submit your deposit to Utica College.
Your full deposit will be put toward your first tuition payment.
It is fast, easy and secure to pay your enrollment deposit online at: utica.edu/deposit

Once you have submitted your enrollment deposit:

☐ Activate your BannerWeb and Email Accounts
Activate your BannerWeb and Utica College Email accounts by visiting password.utica.edu.
Your username and password will provide you access to both your email (utica.edu/gmail) and BannerWeb (bannerweb.utica.edu), which is used for accepting financial aid, registering for classes, and other important steps.
Check your email often for important updates and helpful information on completing your enrollment.

☐ Send Final High School Transcripts
Utica College must receive your final high school transcript with proof of graduation before you will be able to complete your enrollment. Official documents can be mailed to the Office of Admissions.

☐ College Transcript/Dual Credit/AP Courses
Transfer students and first-year students who have taken courses for college credit must send official transcripts to the Office of Admissions.

☐ Download the Navigate App
Utica College's Navigate App is your personalized resource for information on next steps. You'll find the rest of your to-do list there, so don't skip this important step!
You can find the app in the Apple App Store and Google Play. Look for: Navigate Student

☐ Register for Accepted Student Events
We offer a variety of events open exclusively to accepted students. Check utica.edu/accepted often for a full listing.

☐ Follow us on social media.
After paying your deposit online, be sure to follow Utica College Admissions on social media. It's a great way to stay up to date with all the latest UC news.