What you need to know about the ANGEL to Moodle LMS conversion…

Katie Hanifin and Robert Miller, at the Center for Innovative Learning (CIL), have been rededicated to the support of ground programs and courses at UC. Please note that any support of online courses should be directed to Faculty Support at (866) 264-1542 or angel@utica.edu.

The CIL will be assisting ground-based faculty with their instructional design and course production needs during the transition of hybrid/companion course shells from ANGEL to Moodle. A separate team will be working on online courses with more information to follow.

For campus-based courses that currently use an ANGEL shell, please consider the following steps regarding your course’s conversion to Moodle:

1) Please “opt-in” to the conversion process. You can always wait to create a new Moodle companion shell to your ground course until a later date, but the course conversion process requires faculty participation now.

**PLEASE NOTE:** The opt-in deadline for conversion is February 15, 2014.

2) Once you have opted in to convert your course, you must organize your existing content into logical folders.

**PLEASE NOTE:** This organization must be completed by March 15, 2014.

3) The college will provide various Moodle training sessions within the Spring term. You must have either signed up for a session or complete a training session prior to any individual CIL consultations.

**PLEASE NOTE:** Your training session must be scheduled (or completed) by March 15, 2014.

4) Instructors who have (1) opted in for the conversion, (2) re-organized their ANGEL content, and (3) completed initial Moodle training, are eligible for individual consultations with the CIL. Appointments are available during the months of March, April, and May for Fall 2014 courses. Appointments for Spring 15 courses will be scheduled for the Fall.

**PLEASE NOTE:** These appointments/plans must be scheduled with Robert or Katie by March 15, 2014.

5) This schedule was created so that ground faculty are able to complete their course conversion(s) for Fall 2014 before the summer break and to ensure that necessary preliminary work for later conversions is completed while we still have access to ANGEL, which will end in August 2014.

**PLEASE NOTE:** Instructors must review and sign off on their Moodle courses by July 15, 2014.

[CLICK HERE](#) to ‘opt-in’ for the Fall 2014 Moodle Conversion. Shortly after, you will be added to an ANGEL shell, ‘Moodle Conversion’, that will include important information.

We look forward to working with you.