How to find advisees’ registration PIN

• Go to www.bannerweb.utica.edu

• Click on “Enter Secure Area”

• Enter your username and password

• Click on “Faculty Services” tab

• Click on “Student Information Menu”
Select Term

Select the Term for processing then press the Submit Term button.

Select a Term: Summer 2022

1. Select a term.
2. Click “Submit”.
The Alternate PIN is located in the fourth column.