

4+1 Undergraduate to Graduate Education

Utica University students who will be certified to receive their undergraduate degree and are continuing on to an MS in Education must complete and submit this internal notification form to the Graduate Admissions Office, 410 Clark City Center, Utica, NY 13501. This form starts the process that will change your status from the undergraduate to the graduate level as you continue into the MS Education. Please select the program you are in:

BS-Health Education and Physical Education to MS-Physical Education & **Health Education Teacher Prep**

Please note that your change from undergraduate status to graduate status will not be completed until the Registrar has certified that you have met ALL requirements for graduation.

Last Name	First Name	MI
Address		
City	State	Zip
Phone		
Email	Date of Birth	Start (Summer, Fall, Spring)
GPA		
BANNER ID	Total Credits Earned	Applied for undergraduate degree? <input type="checkbox"/>
When will you graduate with your UG degree (month/year):		
Please sign		Date

DO NOT WRITE IN THE SPACE BELOW—COLLEGE USE ONLY

Program Director	Approved	Denied <input type="checkbox"/>
Comments:		
Signature		Date
Graduate Admissions Director	Approved	Denied
Date Certified to Graduate from Utica University (B.S.)	<input type="text"/>	
Signature		Date