

## Utica College Syllabus Requirements

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Course syllabi are the documents that describe both the content and format of a course and that clearly lay out the expectations for students and faculty members. Utica College has identified required and optional elements for course syllabi. Where the College has determined appropriate boilerplate language for specific elements of the syllabus, that language is contained in this document. The final pages of this document contain a sample syllabus which is used as an exemplar only and is not meant to dictate a specific layout.

### Required Elements for all Courses

1. College name
2. Course prefix
3. Course number
4. Course title
5. Semester and year
6. Course credit hours
7. Course prerequisites and co-requisites
8. Contact information for the instructor, including office hours
9. Departmentally approved course learning objectives
10. Course summary description (Catalog description)
11. Required and recommended readings
12. Schedule including topics and assignment deadlines
13. Description of graded assignments
14. Breakdown of what percent of the final grade is allocated to each assignment
15. Translation table between numerical grades and letter grades
16. Link to UC's policy for academic honesty ([click here](#)) or the Intellectual Honesty text included in Part II.
17. Link to UC's policy for academic accommodations ([click here](#)) or the Special Needs text included in Part II of this document.

### Required Elements for Specific Delivery Modes

1. Netiquette policy – required for all online courses and for companion shells that contain graded discussion threads or virtual interactions.
2. Class meeting times – required for on-ground and blended courses.
3. Identification of when and where any off-campus experiences will occur – required for courses that contain graded off-campus experiences, including field trips, off-campus assignments, and graded elements that occur outside of the class' scheduled meeting time.

### Optional Elements

1. Attendance policy
2. Statements about modifications to the syllabus/schedule and class cancellation

**Utica College**  
**Part II - Syllabus Elements**

Grading Scale

This is the College's default grading scale. Faculty members may deviate from this default scale, but must indicate clearly in the syllabus when they do so.

<b>Undergraduate Grading Scale</b>			
A	94 – 100	C	74 – 76.99
A-	90 – 93.99	C-	70 – 73.99
B+	87 – 89.99	D+	67 – 69.99
B	84 – 86.99	D	60 - 66.99
B-	80 – 83.99	F	0 - 59.99
C+	77 - 79.99		

<b>Graduate Grading Scale</b>			
A	94 – 100	C+	77 - 79.99
A-	90 – 93.99	C	74 – 76.99
B+	87 – 89.99	F	0 - 73.99
B	84 – 86.99		
B-	80 – 83.99		

Netiquette

"Netiquette" is civil and respectful behavior in electronic communication, including discussion forums, chat services, email, videoconferences, and social media. Such behavior is essential to the integrity of the academic environment and the free exchange of ideas. In order to keep your communication academically professional and appropriate you should avoid:

- Personal attacks. The subject under discussion is always the content of the idea and not the characteristics of the person expressing that idea.
- USING ALL CAPITAL LETTERS IN A SENTENCE, which implies you are yelling at the reader.
- Using many exclamation points to end your sentence as this also implies you are yelling at, or are very upset with, the reader!!!!!!!!
- Writing offensive or sarcastic messages.
- Sending numerous emails with the same point in a short period of time.

In order to keep your communication professional, remember the following principles:

- Always respect the opinions of others and keep your opinions positive. A robust discussion will have disagreements, even strong disagreements, but should not degenerate into personal attack.
- Always avoid offensive, rude, and sarcastic messages. If you receive a message of this nature, do not respond in the same tone. If this type of communication continues from someone, inform your faculty member.
- Never send a message when you are angry or upset. Leave it in draft form, walk away, and review it later after you have calmed down.

Utica College is committed to maintaining an open and free learning environment. Violations of the netiquette policy may result in disciplinary action, including being referred to the Student Judicial Process for violation of the Code of Student Conduct.

## Intellectual Honesty

Academic honesty is necessary for the free exchange of ideas and Utica College expects academic honesty from all students.

Academic dishonesty includes both cheating and plagiarism. Plagiarism is the intentional or unintentional use of other people's ideas, words, and/or factual information without crediting the source. Cheating refers to both the giving and the receiving of unauthorized assistance in the taking of examinations or in the creation of assigned and/or graded class work.

Utica College faculty are authorized to assign a wide range of academic penalties for incidents of academic dishonesty. Depending on the nature of the offense, the penalty may include a reduced grade, or no credit for the particular assignment, a reduced grade for the course, or a grade of F for the course.

Incidents of academic dishonesty are reported to the Senior Associate Provost. The Senior Associate Provost will refer any repeat offense, or any particularly egregious first offense, to the Academic Standards Committee which may recommend a more severe penalty than that imposed by the faculty member.

## Masks

Utica College policy requires that cloth-based face coverings or disposable masks be worn appropriately by all students, faculty, and staff members while on campus, in the presence of others, and in settings where social distancing measures are difficult to maintain. As such, masks or face coverings must be worn and worn properly at all times in the classroom and classroom buildings. To be worn properly the mask must cover your mouth and nose. If you do not have a face covering, or if it is not being worn properly and you do not adjust it to fit properly if asked, you will be asked to leave the classroom and classroom building until you are willing to wear your face covering properly. Because eating and drinking require removal of your face covering, there will be NO eating or drinking in the classrooms or hallways. There are NO exceptions to this policy. The professor has the right to enforce this policy; any student who refuses to adhere to the policy may face disciplinary action as outlined in the student handbook.

## Special Needs

Any student who has need of special accommodations in this class due to a documented disability should speak with me as soon as possible, preferably within the first two weeks of class. You should also contact the Director of the Office of Learning Services (315-792-3032) in order to determine eligibility for services and to receive an accommodation letter. We will work with you to help you in your efforts to master the course content in an effective and appropriate way.

## The Learning Commons

The Learning Commons, located in Gannett Library, consists of the Writing Center, English Language Center, Math and Science Center and Tutoring Services using Peer Tutors is also located in the Gannett Library.

## Academic Assistance

The College offers two online services to all students, SmartThinking and Read and Write Gold.

SmartThinking is a tutoring service that can be found at:

<http://www.utica.edu/student/development/smart/>

Read and Write Gold is software to help you read, write, study, and research and can be found at:

<https://www.utica.edu/student/development/learning/rwgold/>

**UTICA COLLEGE  
PHI 111 – ETHICAL ACTION  
FALL 2016  
Hubbard 114**

**Instructor: Aristotle  
Office: 397 DePerno Hall**

**Phone: 315-792-3002  
Email: [aristotle@utica.edu](mailto:aristotle@utica.edu)**

**Class time:** MWF 8:30 am (Section A); MWF 9:30 am (Section B)

**Office Hours:** MWF 12:30 – 1:30 pm; or by appointment

**Required Texts for the Course:**

John Stuart Mill: Utilitarianism

Immanuel Kant: Grounding For The Metaphysics Of Morals

Cynthia Brincat & Victoria Wike: Morality and The Professional Life

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The question "What should I do?" is one of the most constant philosophical problems; it is also the one that affects us most personally. In this course we will look at several different ways of answering it, each offered by a different philosopher, and the reasons for or against each answer. The answers raise further questions: *Am I already living by one of these theories? What happens if I live by one of them and are those results desirable? Can I choose between theories? Is one way of life more "true" or "right" than another?* These questions are not confined to the abstract world of the philosophy classroom. The work environment generates a number of ethical questions, in the structure of the work world, in the choice of career and in our behavior on the job. In this course we will be looking at the issues raised by work and the light that can be shed on them by philosophy.

**Course Goals**

By the end of this course you should be able to:

1. Describe the central arguments proposed by the philosophers discussed in this course.
2. Evaluate the strengths and weaknesses of these arguments.
3. Apply the arguments to contemporary ethical issues.
4. Formulate and justify your own ethical positions.
5. Express your positions clearly in both speech and writing.

## Requirements

Philosophy is a subject in which the quality of argumentation counts for more than the specific answers you reach. Being right is not required, being involved is. This is not a class in which you can expect to get away with saying nothing for the whole semester; I will be asking a lot of questions, both about the texts we read and the issues we discuss, and I will expect you to have some response. Philosophy proceeds by discussion as much as by reading or lectures, but good discussion is impossible without preparation and practice. This course will require that you read and respond to all assigned readings, and that you be prepared to answer questions and defend your point of view in class and on paper. It is obviously essential that you come to class, and come to class prepared. Students are expected to possess and use adequate writing skills. All written assignments should be well-written and free of grammar, punctuation, and spelling errors.

Additionally, there is an Engage companion shell that accompanies this class. You will use this shell to submit your papers and to participate in an on-going discussion thread. Each week will have an opening prompt or question, such as: *What do the authors we have read have to say on the topic? What do they say that supports or contradicts your point, or each other?*

You are expected to submit one post in response to the opening question, and two posts in response to your fellow students. Each post should be 150 words in length, but may be longer. Your posts should add to the discussion by bringing in new ideas, asking additional questions, or synthesizing materials. You also need you to refer to, and cite, materials in the text book or elsewhere. You will be graded based on the originality of your contributions and the significance of your feedback, not simply on a count of how many posts you make.

I have the discussions set up so that you will see the posts by others only after you have made your initial post. Please abide by the College's Netiquette policy, which is at the end of this syllabus.

*Initial posts need to be submitted by Wednesday at 11:59pm Eastern time and response posts by Saturday at 11:59pm Eastern time.*

There are three movie nights noted on the syllabus. Your attendance is required at these evenings - they are part of the class.

Evaluation will be on the basis of three take-home tests, the discussion posts, and a final paper.

The three tests are worth 45% of your final grade, the discussion threads are worth 25%, and the final paper is worth 30%. Numerical grades are converted into letter grades in accordance with the College's default grading scale. i.e.

A	94 – 100	C	74 – 76.99
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All written work needs to be submitted through the Engage shell using the drop box.

All work required for class must be submitted on time. Extensions will not be granted. In the case of a documented emergency, some latitude may be permitted; failure to get organized, however, does not constitute an emergency.

The due dates for the three take-home tests and the final paper are on the syllabus and the questions are listed below. You may hand in your paper early, but you may not hand it in late. I will look at early drafts, but I will not write your paper for you. Your paper needs to be in the Engage drop box by 11:59 pm Eastern time on the day it is due.

It is my policy to spend most of a class period when I hand back written work going over the test or paper and talking about what I was looking for and what I found. This should answer most of your questions about why I gave you the grade I did. If you have further questions, my office hours are on the front of this handout and I would urge you to come and see me as soon as possible.

**NOTE:** If you are forced to be absent because of illness or family emergency you must tell me, your advisor, or the Office of the Assistant Vice President for Student Affairs as soon as possible. In the case of a medical emergency I will expect to see a physician's note.

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<http://www.utica.edu/student/development/smart/>

Read and Write Gold is software to help you read, write, study, and research and can be found at:

Office of Academic Affairs  
Revised August 2020

<https://www.utica.edu/student/development/learning/rwgold/>



## Course Schedule

<u>Week</u>	<u>Date</u>	<u>Reading</u>	<u>Topic</u>
1	August 27 August 29	Introduction What is ethical?	
<b><u>Part 1 – Morality in the Professions</u></b>			
2	September 1 September 3 September 7	MPL 5-24 MPL 32-38 Discussion and Cases	Defining a Professional What Morality Isn't
3	September 8 September 10 September 12	MPL 38-52 MPL 111-130 Discussion and Cases	What Morality Is Moral Theories
4	September 15 September 17 September 19	MPL 24-30 Principles and Cases Discussion and Cases	Choosing a Profession <b>Test 1 Due</b>
<b><u>Part 2 – Morality of Happiness</u></b>			
5	September 22 September 24 September 26	Return Tests Happiness and Morality Discussion and Cases	<b>Movie Night 1</b>
6	September 29 October 1 October 3	Utilitarianism 6-10 Utilitarianism 10-14 Discussion and Cases	Morality and Pleasure Higher Happiness
7	October 6 October 8 October 10	MPL 322-344 MPL 404-415 Discussion and Cases	Beneficence Treating AIDS Patients
8	October 13 October 15 October 17	Fall Break Utilitarianism 7-24 Discussion and Cases	Why Be Moral? <b>Test 2 Due</b>
9	October 20 October 22 October 24	Return Tests No Class – Instructor Away No Class – Instructor Away	<b>Movie Night 2</b>
<b><u>Part 3 – Morality of Duty</u></b>			
10	October 27 October 29 October 31	Morality as Duty GMM 7-12 Discussion and Cases	Why not pleasure?

11	November 3 November 5 November 7	GMM 12-15, 25-26, & 36-37 MPL 190-212 Discussion and Cases	What is duty? Respect for persons
12	November 10 November 12 November 16	MPL 252-273 MPL 216-222 Discussion and Cases	Justice Story
13	November 17 November 19 November 21	John Rawls I – Handout John Rawls II – Handout Discussion and Cases	<b>Movie Night 3</b>
14	November 24 November 26 November 28	GMM 22-25 Thanksgiving Break Thanksgiving Break	Why Be Moral?
15	December 1 December 3 December 5	Topic based on class interests Topic based on class interests Topic based on class interests	<b>Test 3 Due</b>
16	December 8	Works in progress review	

**Final Exam: 9:00 am, Monday December 15<sup>th</sup>**

## **TEST TOPICS**

### **Test 1 - Due Friday, September 19<sup>th</sup>**

What, according to Brincat and Wike, is a professional. Are they right? If so, why; if not, why not?

### **Test 2 - Due Friday, October 17<sup>th</sup>**

How would John Stuart Mill evaluate the character Will Lightman (Hugh Grant) in the movie *About a Boy*? Is Mill right? If so, why; if not, why not?

### **Test 3 - Due Monday, Dec 1<sup>st</sup>**

How would Immanuel Kant evaluate the actions of Jeffrey Wigand (Russell Crowe) OR Lowell Bregmann (Al Pacino) in the movie *The Insider*? Is Kant right? If so, why; if not, why not?

## **FINAL PAPER**

For your final paper, you have two options. Whichever option you choose, you need to produce a paper of at least 5 double-spaced pages which must be submitted by 12:00 noon Eastern time on Monday, December 15<sup>th</sup>.

### **Option One**

What, if anything, makes an action right or wrong? Discuss this question in relation to the events portrayed in the movie *Brother's Keeper*.

### **Option Two**

Take one ethical dilemma of the sort we have been discussing in class and perform the sort of analysis you have been practicing all semester. The dilemma should be specific; I want to see a particular situation with a good amount of detail. Your paper should be in six parts, covering the details of the situation, the alternative courses of action that are possible, the consequences of each alternative, the ethical principles involved in each alternative, the decision you believe is the right one, and your defense of that decision against the best alternative courses of action.

BE WARNED, this is a fun paper, but not an easy one. START EARLY. I will be happy to read early drafts or discuss possible dilemmas, but I will not be open to doing so 24 hrs before the paper is due.

This paper is the equivalent of your final exam so there can be no extensions.

### **Paper Layout**

1. All work must be typed. Handwritten work will not be accepted.
2. Text should be double-spaced except for footnotes and quotations. The main body of text should have reasonable margins: an inch to an inch and a half, left and right.
3. Long quotations (2 lines or more) should be single-spaced, indented from the left margin by about half an inch and flush with the right margin. Quotations should be identified in a footnote or end note.
4. You may follow any common format for references, but be consistent. Excessive noting is a vice to be avoided. All quotations must be noted but notes should be added only to substantial ideas within a text which do not originate with you or where you have tangential but relevant additional thoughts. If you have more than two notes in a paragraph of text you probably have too many.
5. All pages must be numbered.
6. You must title your essay. You may include a title page or you may just put the title on the top of the first page of text.
7. Your name should appear ONLY at the end of the paper.
8. Include a word count at the end of your document.