



Office of Institutional Effectiveness
Data Request Form

Please fill out the form in its entirety. Save a copy and email to ie@utica.edu.

Name: _____

Phone: _____

Email: _____

Faculty Staff Student Other: _____

Department/School: _____

Purpose of Request (Accreditation, Assessment/Unit Plans, External Survey, Program Review, Grant, etc.):

Description of Request:

Semester of Data Needed: Fall Spring Academic Year

Year or Years of Data Needed: _____

Student Type (all students, undergraduate, graduate, new, etc.): _____

Campus Type (Distance, Ground, Hybrid, etc.): _____

Data Variables Requested: _____

Date Needed: _____

Please include any helpful attachments (Accreditation Standards, copy of external request or report, etc.).

You will receive a response upon receipt of the form. Thank you.