Date: ______________
Name of Prospective Tutor: _________________________
Academic Subject: ________________________________

Dear Faculty Member:

The above named student is seeking employment as a tutor with the Opportunity Programs Office. Your cooperation in completing the form as soon as possible is appreciated. Please send the completed form to the Opportunity Programs Office, Room 109 Hubbard. Thank you.

IN YOUR OPINION:

1. Does the applicant know enough about the subject area and course(s)?

2. Does the applicant possess the communication skills to effectively relay information to the student being tutored?

3. Would the applicant be able to communicate effectively with a person whose basic skill level is lower than the general student population at Utica College?

4. As far as you know, would the applicant have difficulty on an interpersonal level with students from multi-cultural backgrounds, older students, or with students with disabilities?

Additional Comments:

Professor: _______________________________ Department: __________________________