

Adobe® Acrobat® Connect™ Pro Participant Guide

Purpose

Adobe Acrobat Connect Pro Meeting is a web conferencing product that allows users to conduct live meetings and presentations over the internet.

Required Software to Participate

Connect Pro requires that you have internet connection using DSL or higher, a web browser, and Adobe Flash Player version 8 or later to attend a web conference. Connect Pro supports nearly any operation system including Windows, Macintosh, Linux, and Solaris as well as most widely used browsers including Internet Explorer, Firefox and Safari.

Steps to Attend Meeting

I. Pre-Meeting: testing your computer

It is important to test your computer prior to the meeting to be sure your computer has all the necessary system requirements. This can be done at any point prior to the meeting time. You can do this by clicking on the following link:

[Test Your Computer](#)

This diagnostic test will ensure your computer and network connections are properly configured to provide you with the best possible Connect Pro meeting experience. The diagnostic test checks for the following:

1. Supported version of Flash Player
2. Clear connection to Adobe Connect Pro
3. Bandwidth availability
4. Latest Acrobat Connect Add-in



On the fourth step of the connection test, you may be prompted to install the add-in for Adobe Connect. Be sure to allow this installation to take place when prompted as this add-in will enhance your meeting experience.

II. Joining the Meeting

When the webinar time arrives, click on the link below to enter the meeting room. Please login 15 minutes prior to the webinar start time so we may get started on time. A meeting login screen will appear and you should **Enter as a Guest**. Type in your first and last name and click **Enter Room**.

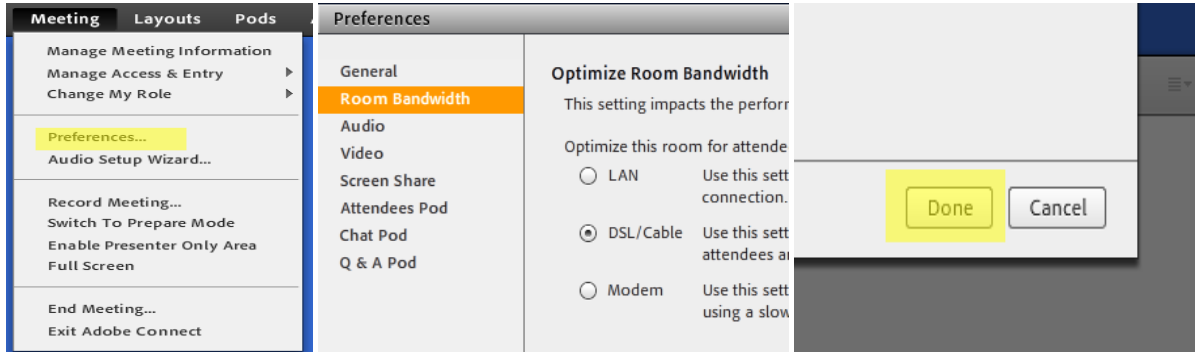
[Link to Meeting](#)

III. Connection Speed Setting

There is a setting that needs to be adjusted once you are in the meeting room to ensure you are connected at the proper speed.

Adjusting Connection Speed

- Click on the drop-down menu “meeting”
- Click on “preferences”
- Click on “my connection speed”
- Change the connection speed to DSL/Cable (even if you are connected at a higher speed)
- Click “done” to save settings



IV. You are now connected...