



Utica College Payment Guide On-line Students SUMMER 2017

Utica College's Payment Plan for online students allows you to pre-register for all Summer 2017 sessions (D1, D2 and D3 – if applicable), and pay your tuition in four scheduled installments (see calendar below). **There is no charge to enroll in the Payment Plan!**

| <u>Summer 2017 Semester</u> | | | |
|-----------------------------|----------------|------------------------------------|-----------|
| BLOC opens | April 24, 2017 | 3 rd Payment due | July 2 |
| 1 st Payment due | May 2 | D1 Session ends | June 30 |
| D1/D3 Session begins | May 8 | D2 Session begins | July 3 |
| BLOC Closes | May 22 | 4 th /Final Payment due | August 4 |
| 2 nd Payment due | June 2 | D2/D3 Sessions end | August 25 |

If tuition is not paid in full by the 4th/Final Payment due date, you will be assessed a **\$50 late fee**. In addition, a hold may be placed on your account which may prevent you from registering/accessing Fall 2017 courses.

Set Up Your Payment Plan

If you wish to opt for the Payment Plan, make a payment, or simply review your student account, please log in at <http://bannerweb.utica.edu> and choose the following menu links:

[Student Services](#) > [Student Account](#) > [Access My Account](#)

- If you choose to pay your balance in full, please click [Make Payment](#).
- If you opt for the Payment Plan for the Summer 2017 Semester, please click [*FREE Enrollment in Summer 2017 Online Payment Plan](#).

***Our secure payment site CANNOT do automatic payment from your bank account nor your credit card. It will, however, give you the option to save your bank account or credit card information if you choose to do so. You must go into the payment site and initiate the payment each time.**

Opening a Book Line of Credit (BLOC)

You can open a Book Line Of Credit (BLOC) for the semester if:

- you have filed a valid 2017-2018 FAFSA (www.fafsa.ed.gov)
- your Title IV authorization has been completed and accepted (www.utica.edu/titleIV)
- your financial aid package exceeds the amount of your outstanding charges
- you have completed and submitted the BLOC application (www.utica.edu/sfsforms)
- all verification requirements are complete

All books should be ordered for all sessions at the beginning of the semester.

If you have any questions please contact the Office of Student Financial Services at 315-792-3179 and ask for Michael, Wendy or Kyle.

IMPORTANT

If you do not plan on attending the Summer 2017 semester please notify the Office of the Registrar at registrar@utica.edu and the Office of Student Financial Services at sfs@utica.edu.