

NEW YORK STATE ELECTION REGULATION

In accordance with NY Election Regulation Article 3, Section 3-110, you are entitled to time off to vote during working hours on Election Day if:

- You are a registered voter; and
- You do not have four consecutive nonworking hours to vote when the polls are open.

If the above conditions are met, up to two hours off to vote will be with pay. Any additional time off needed is without pay, unless you use accumulated vacation or personal leave.

You must request time off to vote not more than ten or less than two working days before an election. The organization may require you to take the time off either at the start or the end of your work shift.

If you have any questions or to request time off to vote, contact:

your immediate supervisor
or the
Director of Human Resources AT
792.3276.