Title IX Student Conduct Process

1. Complaint received to Campus Safety/Campus Community Member

2. Title IX Coordinator and Deputy Title IX Coordinator for Students notified

3. Coordinator of Student Conduct Systems (CSCS) notified; any notes or information gathered is passed on to the CSCS (and other investigator if necessary) for investigation purposes

4. CSCS meets with complainant and respondent separately, takes statements, explains retaliation and lack of intolerance for retaliation

5. Necessary interim restrictions put in place (residence hall moves, class changes, etc.)

6. Investigation begins (gather information about potential witnesses from complainant and respondent, take witness statements, and have them sign the confidentiality paperwork, summarize notes and findings in written format and share with the Title IX Coordinator and the Deputy Title IX Coordinator for Students)

7. If complainant chooses to move forward with conduct charges, **and** CSCS believes a violation may have occurred, sends respondent a charge letter. Respondent and CSCS meet for a pre-hearing; respondent offered a procedural advocate.

8. Complainant notified that a violation may have occurred, complainant offered a procedural advocate

9. Respondent and (procedural advocate) meet with CSCS for administrative hearing

10. Respondent found responsible, sanction imposed.

11. Respondent and Complainant can appeal for any of 4 reasons to CSC or VPSA

12. Not enough information to proceed. No further student conduct action taken. Document and share results with Title IX Coordinator and Deputy Title IX Coordinator for Students

13. Respondent found not responsible; no further student conduct action taken. Complainant may appeal for one of four reasons to the Committee on Student Conduct (CSC) or Vice President for Student Affairs (VPSA)

14. Complainant notified in writing; recommend corrective action and work with Title IX Coordinator and Deputy Title IX Coordinator for Students to implement

15. Respondent accepts sanction; sanction completed, case closed. Complainant may appeal for one of four reasons to CSC or VPSA. CSCS will follow-up with complainant to make sure they aren’t experiencing retaliation.
CSC Appeal: CSCS schedules appeals hearing

VPSA Appeal: VPSA reviews paperwork from conduct case, meets with student to hear appeal

Outcome of appeal communicated in writing to the respondent and complainant

Respondent or complainant may appeal to President for a Fair Process Violation if it meets appropriate qualifications