FACULTY/STAFF

MOHAWK

Integrated Information Technology Services
Network ID Request Form

Please print legibly. Your form will be returned if it is unreadable. Please return this form to the Computer Help Desk, ext. 3115, Room 378 in the basement of the Library. Rev. 9/04

Name: First | MI | Last Date: Month / Day / Year

Division/Department: _____ Building: _____ Room #: _____ Phone #: _____

I am: ☐ Staff Exempt ☐ Staff Non-Exempt (e.g. SCT) ☐ Faculty ☐ Other_____

Computer Type:

Configuration: ☐ Desktop ☐ Laptop

Please Note:
Novell does not support Client Installations for Windows Me and Windows XP Home.

Operating System:
☐ Windows 3.11 ☐ Windows 95 ☐ Windows 98
☐ Windows NT ☐ Windows 2000 ☐ Windows XP (Pro)
☐ Macintosh OS __ ☐ Other: _____

I plan to use:
☐ Courses Folder Only
☐ My own space on Mohawk

User Signature: _____

OFFICE USE ONLY:

Login ID: _____ **Standard Group Memberships**: ☐**Everyone** ☐**Mohawk** ☐**Printing** ☐**Libuser**

Special Group Memberships: _____

User ID: _____

Password: _____

Date Created: _____

This is your new Novell login ID and password.

Please be aware that this is a ***default password*** that will ***expire*** and needs to be changed after your ***first successful log- in***.

You will need to change your context to: fac.academic.utica.utica_college

Please call the Computer Help Desk at x3115 to schedule an appointment or for help changing your password

Note: You will be asked to change your password every 6 months.
Once a Password has been used, it cannot be reused due to security restrictions in the system.